07-030/00 Contraband Handling and Disposal

Los Angeles County Sheriff's Department

	Unit Order: #07-030/00
CUSTODY SERVICES DIVISION	**Effective Date: 01-01-1998**
GENERAL POPULATION	**Reviewed Date: 08-10-2026**
NORTH COUNTY CORRECTIONAL FACILITY	
Subject: Contraband Handling and Disposal	
Reference: CDM 5-07/020.00	
Unit Commander Signature: ORIGINAL SIGNED	**Date: 08/10/2026**

PURPOSE OF ORDER: The purpose of this unit order is to establish procedures for the disposal of contraband.

SCOPE OF ORDER: This order applies to all personnel assigned to and/or working at the North County Correctional Facility (NCCF).

ORDER:

Contraband containers are provided throughout the facility to securely dispose of all potential contraband, such as glass containers, bottles, cans, plastics (e.g., AM/FM radios), metals, razors (disposable and reusable) and rubber. Reusable razors without a protective cover shall be considered contraband and discarded.

Final disposal of medical contraband such as broken and disposable hypodermic needles shall be supervised by sworn personnel and disposed of at the nearest appropriate disposal site approved by Correctional Health Services.

A secured contraband container (barrel) shall be located in the following places:

- Emergency Response Team (ERT) room in buildings [REDACTED TEXT]
- Kitchen Tool Cage
- Bakery – Bunk Project Office
- Vocational Sewing Shop
- Vocational Print Shop – Tool Room
- Vocational Sign Shop
- Infirmary
- Warehouse
- Inmate Services Storage Room
- Paint Warehouse
- Vocational Warehouse

Contraband barrels shall be emptied as needed. The contents shall be placed into the outside contraband container located on the rear loading dock, next to the dock office. Dock personnel shall be responsible for dumping the outside contraband container as needed.

Recovered weapons, narcotics, and narcotics paraphernalia shall be taken to the NCCF watch sergeant's office and placed into the evidence locker pending pick up by the evidence custodian, per Department policy. Firearms shall be stored temporarily inside one of the gun lockers in the front lobby, while pending transport to Santa Clarita Valley Station.