5-06/020.70 - Emergency Arrest, Booking, and Identification Procedures

Emergency arrest, booking, and identification procedures shall be utilized during a civil disturbance, emergency, or pre-planned event where large numbers of arrests are anticipated.

For preplanned events, a field booking team may be coordinated by the Emergency Operations Bureau on the authority of the designated Incident Commander.

During a spontaneous event, the field booking team may be activated at the direction of the concerned Unit Commander; however, when making that decision, the Unit Commander should recognize that several hours will elapse between activation and deployment.

Upon initiating the emergency arrest, booking and identification procedures, the responsible Unit Commander in the case of a spontaneous event shall cause the following to be alerted of the possible or actual activation:

- Unit Commander, Emergency Operations Bureau
- Watch commander, Inmate Reception Center(IRC)
- Watch commander, Century Regional Detention Facility(CRDF)
- Watch commander, Court Services Transportation (CST) Bureau.

In all cases, notify 24-Hour Operations Center for entry into the activity log.