2-04/070.40 - Press Conferences

SIB, under the direction of the Sheriff, or the Sheriff's designee, shall determine whether an incident warrants a press conference. In addition, SIB, in consultation with the relevant unit(s), shall make the determination as to what information shall be authorized for release.

Before a press conference is scheduled through SIB, a summary containing the pertinent logistics involved, the general scope of the information to be provided, and the planned attendees and speakers (specifically identifying any individuals from outside the Department) shall be forwarded to SIB. SIB will review the press conference summary and determine if:

- A press conference is warranted;
- The general scope and content are consistent with the Department's Mission Statement, Manual of Policy and Procedures, etc.;
- It is logistically sound;
- Does not conflict with any other pressing events.

SIB will provide the Sheriff, or the Sheriff's designee, with an overview of the press conference and gain authorization to proceed.