

5-03-071 Obstructive View Protocols for HOH and MOH Inmates - â€œBoarding”

PURPOSE OF ORDER:

The purpose of this order is to ensure the continuous safety and well-being of High Observation Housing (HOH) and Moderate Observation Housing (MOH) inmates by maintaining unobstructed visibility into their cells. When full visibility is not immediately possible, enhanced monitoring protocols shall be implemented without delay.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to and/or working in any capacity at Twin Towers Correctional Facility (TTCF).

ORDER:

All inmates at TTCF must be visually checked at intervals of 15 or 30 minutes, depending on their classification and housing assignment, in accordance with established safety and welfare check procedures.

PROCEDURE:

Obstructed View in Cells/Bunks

When any item (e.g., linen, paper, towels, etc.) is observed obstructing the view into a cell or dormitory, the following actions shall be taken:

Initial Response:

Twin Towers Correctional Facility Unit Orders : 5-03-071 Obstructive View Protocols for
HOH and MOH Inmates - â

- Staff shall direct the inmate to **immediately remove the obstruction**.
- If the inmate **refuses** or is **non-responsive**, the **floor sergeant shall be notified immediately via County-issued radio**.
- Prior to conducting a welfare check, staff shall **immediately request the Emergency Response Kit and AED** be brought to the location **via county-issued radio**.
- The **sergeant shall respond immediately**, attempt to gain a **verbal response**, and order the **removal of the obstruction**.
- If the inmate remains unresponsive, the **sergeant shall formulate an immediate entry plan** and direct personnel to enter the cell to assess the inmate's welfare.
- If the inmate is verbal but continues to refuse to remove the obstruction, **Enhanced Monitoring Protocols** shall be initiated.

ENHANCED MONITORING PROTOCOLS (Obstructed View):

a. Enhanced Observation Measures:

- Continuously monitor the inmate for audible signs of activity and maintain verbal engagement.
- Utilize the module's designated cordless video camera to obtain real-time visual of the cell interior.
- If safe, deploy the rolling shield and open the tray slot to attempt visual contact with the inmate.

b. Escalation Protocol:

- If the inmate shows signs of self-harm, the sergeant shall immediately initiate a rescue plan and direct personnel to make entry.
- If the inmate does not appear to be engaging in self-harm but continues to refuse to remove the obstruction:
 - The sergeant shall inform the inmate of the intent to extract.
 - While maintaining continuous observation and verbal communication, the Watch Commander's Extraction Checklist shall be completed.

Twin Towers Correctional Facility Unit Orders : 5-03-071 Obstructive View Protocols for
HOH and MOH Inmates - â

- Upon approval, a cell extraction shall be conducted.

EXIGENT CIRCUMSTANCES:

- If the inmate **engages in self-injurious behavior at any point**, staff shall **immediately initiate an emergency entry and rescue plan**.
- If the inmate becomes **unresponsive**, staff shall treat it as a medical emergency and **immediately make entry** to assess and render aid.
- Custody personnel shall ensure there are sufficient personnel present prior to

entering any location where an inmate is having a medical emergency. When

there are officer safety concerns and/or the scene is not safe, a sergeant shall be

notified immediately.

DOCUMENTATING BOARDING INCIDENTS:

- Upon **voluntary compliance**, staff shall complete an **IRTS** documenting the incident and behavioral change.
- Following a **cell extraction**, a **BOMHR** shall be completed and all required documentation submitted per policy.

02/25/2026

Revision Date (07/22/2025)
