

## **5-11/017.00 Exchange of Inmate Clothing for Suicide Prevention Gowns**

### **PURPOSE OF ORDER**

The purpose of this order is to establish procedures for the exchange of inmate personal clothing and jail issued inmate clothing for a department approved suicide prevention gown within the Inmate Reception Center (IRC).

### **SCOPE OF ORDER**

This order shall apply to all personnel assigned to and/or working in any capacity at IRC.

### **ORDER**

Custody personnel assigned to IRC shall be responsible for adhering to the following procedures when an inmate is classified or deemed to be "suicidal."

When an inmate arrives at the booking front location and states during the first triage process he is "suicidal," he shall be expedited (3 pointed) to the mental health processing area. Booking front personnel shall provide the inmate jail issued inmate clothing. The inmate shall be dressed into the appropriate clothing and provided county issued shoes.

The inmate shall be escorted to the IRC clinic where he will continue the medical process. Once processing has been completed, the Central Housing Unit (CHU) is to be notified for bed/housing availability. Thereafter, the inmate shall be expedited and escorted directly to the appropriate Twin Towers transfer center.

For inmates determined by Correctional Health Services (CHS) staff for High Observation Housing (HOH), a sergeant shall be present during the custody personnel attempt to exchange the jail issued clothing for a suicide prevention gown, before escorting them to the Twin Towers transfer centers.

### SUICIDE PREVENTION GOWN REFUSALS

If an inmate refuses to exchange jail issued clothing for a suicide prevention gown, a sergeant shall be present to evaluate the situation. If the sergeant is unsuccessful with the exchange of clothing into a suicide prevention gown, the sergeant shall contact a mental health staff member to assist in gaining compliance. The watch commander shall be notified. The watch commander will ensure the sergeant has exhausted all possibilities to gain the inmate's compliance with the clothing exchange.

If the exchange of clothing into a suicide prevention gown is unsuccessful, a notification to the TTCF watch commander and TTCF transfer center shall be made by the IRC watch commander or their designee to inform them of the suicidal inmate who will arrive in jail issued clothing.

### SUICIDE PREVENTION GOWN LOCATION

The main supply of suicide prevention gowns shall be maintained in the clinic.

Logistics personnel assigned to the clothing/laundry duty shall be responsible for ordering and maintaining an adequate number of suicide prevention gowns in the clinic for the facility.

**Revised 03/17/26**

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