2017 - 1 QUARTERLY FIREARMS QUALIFICATION QUALIFICATION

PURPOSE OF ORDER

The purpose of this order is to establish a policy for retaining range qualification shooting cards (irons), following the mandatory quarterly firearms qualifications.

SCOPE OF ORDER

This order applies to all sworn personnel assigned to Operation Safe Streets (OSS) Bureau who are required to complete mandatory quarterly range qualifications.

ORDER

All sworn personnel who are assigned to the Bureau shall comply with the requirements of Manual of Policy and Procedures (MPP) Section 3-01/050.65, BASIC SHOOTING REQUIREMENTS. Additionally, within seven days upon completing a quarterly qualification, Bureau personnel shall submit their email verification of the completed range qualification to their respective team supervisor (sergeant or lieutenant).

A copy of the email verification shall then be forwarded to the Bureau's training staff. Employees should also retain a copy of their own records.

Providing copies of the email verification to the Bureau's training coordinator is expected to reduce erroneous "Did Not Fire (DNF)" notifications and greatly significantly improve the Bureau's ability to reconcile the DNF list distributed by the Training Bureau.