2025-04 Safety Check Audits

Los Angeles County Sheriff's Departme
INSTRUCTIONAL BULLETIN
Custody Training and Standards Burea

Custody Support Services
Bulletin #2025-04

INTRODUCTION

The purpose of this informational bulletin is to codify procedures for the audit of inmate safety checks within Custody Services Division facilities.

PROCEDURES

Inmate safety check audits should be conducted at all Custody Services Division facilities that house inmates. Audits should be conducted on each shift by a supervisor, sergeant, and lieutenant by checking the fixed video equipment (closed circuit television [CCTV]) for the timeliness and quality of safety checks performed by custody personnel in accordance with Custody Division Manual section 4-11/030.00, “Inmate Safety Checks.”

The auditing system will randomly select a safety check from the same shift on the previous day. All safety check audits should be documented within the “Security Checks Application” on the Department’s Intranet. A comment for each audit shall be completed indicating whether the check was of good quality or document any necessary corrective action, if needed.

Sergeant Facility Audits

A sergeant at each facility shall conduct a minimum of five safety check audits at locations throughout their respective facility for each shift. If, due to minimum staffing, a sergeant is unable to complete the safety check audits, a supervising line deputy (SLD) may be assigned to complete the audit.

Sergeant Audit

Each sergeant assigned to supervise an inmate housing location should audit at least one safety check that was conducted at a location under their supervision.

Watch Commander Audit

The facility watch commander, or designated lieutenant, should audit a completed audit by a supervisor or sergeant to ensure proper completion and documentation. The auditing system will randomly select an audit completed on the previous shift.

Additional procedures to the above bulletin may be documented in facility specific unit orders. Any question concerning the contents of this bulletin can be directed to Custody Support Services Bureau, [REDACTED TEXT].