

## **CIS-040 Keep-Away Status Reviews and Due Process**

**Los Angeles County Sheriff's Department**

	<b>Unit Order: CIS-040</b>
<b>CUSTODY SERVICES DIVISION</b>	
<b>GENERAL POPULATION</b>	<b>Effective Date: 04/22/2025</b>
<b>CUSTODY INVESTIGATIVE SERVICES</b>	<b>Reviewed Date: 07/13/2021</b>
<b>JAIL LIAISON</b>	
<b>Subject:</b> Keep-Away (K-2 through K-5) Status Reviews and Due Process	
<b>Reference:</b> CDM 5-01/030.00	

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures for reviewing and removing Keep-Away status after a designated time period or certain criteria has been met.

### **SCOPE OF ORDER:**

This order shall apply to all personnel permanently or temporarily assigned to the Custody Investigative Services (CIS)-Jail Liaison.

### **ORDER:**

Custody Investigative Services Unit Orders : CIS-040 Keep-Away Status Reviews and Due Process

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Inmates with a Keep-Away status between 30 and 180 days may request to have their status removed via an Inmate Request Form or a direct request to Jail Liaison personnel. A "Waiver of Keep-Away Status" form (SH-J-493) shall be completed to document the removal of the Keep-Away status.

Inmates with a Keep-Away status longer than 180 days will be reviewed and removed by personnel assigned to CIS-Jail Liaison. Removal after 180 days does not require a waiver ~~to be used~~. Personnel assigned to CIS-Jail Liaison ~~do~~ have the ability to leave the Keep-Away status in place for extreme circumstances or an order from the court.

**RESPONSIBILITIES:**

Personnel assigned to CIS-Jail Liaison shall document the removal of a Keep-Away status between 30 and 180 days with an interview and utilize the "Waiver of Keep-Away Status" form (SH-J-XXX). The waiver shall be approved by the CIS-Jail Liaison sergeant and uploaded into the Secured Inmate Information Center.

**07/13/2021 CIS**

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