5-25-020 Voluntary Delayed Release Program- Approved by CSS on 08/28/2025

Los Angeles County Sheriff's Department

CUSTODY SERVICES DIVISION	**Unit Order: #5-25-020**
SPECIALIZED PROGRAMS	**Effective Date:** 01/01/2015
CENTURY REGIONAL DETENTION FACILITY	**Reviewed Date:** 08/20/2025
Subject: Voluntary Delayed Release Program	
Reference: CRDF Unit Order 5-25-25, 4024 (b)(1) PC, and SJM 6-11/010.00	
Unit Commander Signature: On File	**Date:** 09/15/2025

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the Voluntary Delayed Release (VDR) Program at the Century Regional Detention Facility (CRDF).

SCOPE OF ORDER:

This order shall apply to all personnel assigned to or working in any capacity at CRDF.

ORDER:

Penal Code §â€¯4024, all inmates have the right to remain in custody for up to sixteen (16) hours or until normal business hours, whichever is shorter, to be discharged to a treatment center or released from jail during daytime hours. To ensure the safe release of female inmates, normal business hours have been identified as 0600-2200 hours. This request is voluntary and may be revoked by the inmate at any time. Staff shall neither discourage nor encourage an inmate to participate in this voluntary program.

NOTE: Refer to CRDF Unit Order 5-25-025, "Inmate Safe Release Hours," for additional information related to the hours of release for female inmates.

Line Personnel

All inmates who receive a release pass shall be informed by custody personnel of the VDR program. It shall be the responsibility of module personnel to provide each inmate with the Voluntary Delayed Release (VDR) form, which can be obtained via the custody section of the Electronic Forms (e-Forms) section of the Department intranet.

If an inmate voluntarily and knowingly elects to delay their release and remain in custody, they shall indicate on the form their reason for electing to remain in custody. The inmate shall then sign and date the form.

If an inmate declines to participate in the program, the inmate must indicate on the VDR form that they have refused to participate in the program; they shall then sign and date the form. VDR forms **shall** be signed by each inmate and module deputy regardless of their decision to participate or not participate in the VDR program. If an inmate elects to participate in the program, the VDR form **shall** be signed by the watch sergeant **and** watch commander.

Inmates who elect to participate in the program shall remain in their housing location until they are released. They shall be provided with inmate meals, medication, and shall be granted the opportunity to use the telephone to arrange for transportation and make notifications to their bail/bond agent or family member of their voluntary decision to remain in custody.

Inmates who decline this program shall be escorted to the reception area to be processed for release, except between 2200 and 0600 hours. During these hours, the inmate shall remain in their housing location and wait until safe release hours.

NOTE: Spontaneous releases (e.g., bail bond) may be released during nighttime hours. CRDF Reception personnel shall be responsible for processing these inmates for release, in coordination with the bond clerk.

Custody personnel assigned to the rover position are responsible for obtaining the watch sergeant **and** watch commander's signatures on the VDR forms for inmates electing to participate in this program. Once obtained, the rover shall return the forms back to the inmate's corresponding housing location and attach it to the inmate's release pass. Module personnel shall then notify reception personnel via email the inmate's name, booking number, time, and date of when the inmate elected to participate in the program. Reception personnel shall enter the information in the Delayed Release Process Log. When the time arrives for the inmate to be released, the inmate shall be escorted to the reception area with their release pass and VDR form. Reception personnel shall attach the VDR form to the inmate's booking slip.

Module personnel shall contact the Community Transition Unit (CTU) at Stentofon [REDACTED TEXT] Monday-Friday, for inmates who have elected to participate in the VDR Program. Module personnel shall provide CTU with the inmate's name and booking number. CTU will then conduct a follow-up interview with the inmate and provide any information and/or brochures related to transitional services. During holidays, weekends, or after hours, the inmate shall be provided with these brochures in the reception area.

Inmates who elect to participate in the VDR program shall be processed for release in a timely manner, not to exceed the sixteen (16) hours, or until normal business hours, whichever is shorter. It is imperative that this is closely monitored by reception personnel to prevent over-detention.

Revoking the Delayed Release Process

Inmates have the right to revoke their request for a delayed release at any time. Although they retain this right, this does not absolve staff from ensuring that all standard release protocols are followed. Inmates who choose to revoke this right shall be escorted to the reception area to begin the release process immediately and without delay, except between the hours of 2200-0600 hours. Reception personnel shall obtain the inmate's

original signed VDR form. The inmate shall revoke their request for VDR in the “Revocation” section of the form and sign the form. Reception personnel shall process the inmate for release based upon standard Custody Division release procedures.

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