2025-02 Foreign National Arrest Advisement Form Procedures

Los Angeles County Sheriff's Department
INFORMATIONAL BULLETIN
Custody Operations

Custody Support Services

Bulletin #2025-02

FOREIGN NATIONAL ARREST ADVISEMENT FORM PROCEDURES

INTRODUCTION

The purpose of this informational bulletin is to provide all personnel assigned to the Custody Services Divisions and patrol station jails with information concerning the submission of the "Los Angeles County Foreign National Arrest Advisement Form" following the arrest of a foreign national.

PROCEDURES

In accordance with the Custody Division Manual – Station Jail Manual section 6-03/010.00, "Booking and Property Record Form (SH-J-293)," booking packets shall be completed for all arrestees upon booking. The "Foreign National Arrest Advisement Form" is a required component of the booking packet when the arrestee is a foreign national.

Personnel completing the booking packet are instructed to ask all arrestees, including those arrested by other agencies, whether they are a foreign national or were born in another country. If the arrestee answers "yes," they should be provided with the "Foreign National Arrest Advisement Form." This question is unrelated to immigration status and serves only to notify the consulate of the arrestee's country of national origin about the arrestee's detention, in accordance with international treaties and law.

Once completed (whether "yes," "no," or refuse to sign), copies of the form should be emailed or faxed to the Sheriff's Information Bureau (SIB) – International Liaison Unit [REDACTED TEXT] and scanned into the Sheriff's Electronic Criminal Documents Archive (SECDA).

Personnel are encouraged to view the following informational video concerning these procedures:

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Any question concerning the contents of this bulletin can be directed to the SIB – International Liaison Unit [REDACTED TEXT]