5-08-019 Department of Mental Health Cleaning Crew: Approved by CSS on 04/01/2025

Los Angeles County Sheriff's Department

	Unit Order: 5-08-019
CUSTODY SERVICES DIVISION	**Effective Date:** 04/20/2017
SPECIALIZED PROGRAMS	**Revision Date:** 02/21/2025
CENTURY REGIONAL DETENTION FACILITY	
Subject: Department of Mental Health Cleaning Crew	
Reference: CDM 5-11/020.00, 7-01/050.00, 7-01/050.05, 7-01/050.10, 7-02/000.00, COIB 2023-01	
Unit Commander Signature: On File	**Date: 04/08/2025**

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the Department of Mental Health (DMH) cleaning crew.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to and/or working at the Century Regional Detention Facility (CRDF).

ORDER:

Due to the particular needs of CRDF's mental health inmate population, daily monitoring of their cell conditions is imperative. The DMH cleaning crew was established to ensure the cells of High Observation Housing (HOH) inmates are cleaned and disinfected on a regular basis in accordance with the standards of cleanliness expected by the Los Angeles County Sheriff's Department.

The DMH cleaning crew shall be headed by a custody assistant (CA) and under the direction and supervision of the east tower sergeant with permanent rank. The position shall be filled daily on AM and PM shift. The cleaning crew shall be comprised of inmate workers housed in module [REDACTED TEXT] and shall be utilized to clean cells within HOH. The DMH cleaning crew may be used for other facility cleaning at the discretion of the east tower sergeant.

The CA assigned to the DMH cleaning crew shall check each individual HOH cell at least once during their shift, and determine which cell(s) requires cleaning. The CA shall also consult with module personnel and determine if any particular cell (s) require the service of the DMH cleaning crew. At the end of each shift, the CA shall document their efforts and all cleaning activities in the DMH cleanup "Daily Activity Log," which is maintained in the CRDF shared files under "CRDF Clean-Up stats." This information shall also be entered into each housing module's electronic Uniform Daily Activity Log (e-UDAL) where cleaning services were rendered.

At least once during their shift, the east tower sergeant or east tower Title 15 sergeant shall conduct safety rounds and make note of any cells which require cleaning. They shall notify the DMH cleaning crew CA of any observed deficiencies or concerns. The sergeant making the observations shall follow up with the DMH cleaning crew CA to ensure the concerns were addressed.

The equipment and chemicals utilized by the DMH cleaning crew may include a germicidal detergent, disinfectant cleaner, odor eliminator, deodorant concentrate, odor neutralizer, bleach, mop, bucket, and pressure washer. Use of all chemicals and equipment by inmate workers shall be closely monitored by the DMH cleaning crew CA. In the event inmates are required to clean a cell which is contaminated with biohazards, such as blood or feces, they shall wear personal protective equipment consisting of a white Tyvek protective coveralls, goggles, and latex gloves.

NOTE: Inmate workers shall not be assigned to special details that involve the cleanup of biohazardous materials for areas identified as a crime scene. The on-duty watch commander, or their designee, shall request the response of an authorized cleanup vendor to handle these types of situations**.**

NOTE: The DMH clean-up crew shall not utilize Roach and Ant spray for any reason.

Uncooperative Inmates

If an inmate refuses to exit their cell for cleaning or to have their trash removed, the DMH cleaning crew CA shall contact module personnel and enlist their assistance to gain the inmate's compliance. Every reasonable effort shall be made to convince the inmate to voluntarily exit their cell and/or give their trash to the DMH cleaning crew. If module personnel are unable to convince the inmate to comply, personnel shall contact the east tower supervising line deputy and sergeant to inform them of the situation. An inmate's hostility and refusal to cooperate with staff shall not be the sole reason the cell is not cleaned.

If, after negotiating with the inmate, the sergeant is unable to elicit voluntary cooperation from the inmate, the sergeant shall contact the on-call Correctional Health Services (CHS) clinician and/or a member of the clergy to speak with the inmate. When all efforts fail to gain the inmate's voluntary compliance, the watch commander shall be notified. The watch commander may authorize personnel to conduct an inmate cell extraction (refer to CDM sections 7-01/050.00, "Inmate Extractions," **7-01/050.05, "Inmate Extraction Procedures," 7-01/050.10, "Inmate Extraction Teams," and 7-02/000.00, "Planned Use of Force for Inmates with Special Needs**."

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