

## **Flooded Cell Cleaning 3-06-025**

### **PURPOSE OF ORDER:**

The purpose of this unit order is to establish guidelines and procedures regarding the cleaning of flooded cells.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to and/or working in any capacity at Twin Towers Correctional Facility (TTCF).

### **ORDER:**

A flooded cell is a cell that contains excess accumulation of water caused by either a plumbing issue or an intentional act by an inmate. It is the responsibility of the floor staff to ensure all flooded cells are cleaned before the end of the shift to prevent harm to the inmate and/or seepage into other areas of the pod.

### **CLEANING:**

Custody personnel shall ensure that an inmate is not housed in a flooded cell for more than one (1) shift. If it is not feasible to clean the cell within the shift, module staff shall notify their floor supervisor before the end of the shift. The module cleaning crew shall prioritize the cleaning of a flooded cell.

Once the cell has been sanitized, the inmate may be placed back into the cell unless the cause of the flooding was a plumbing issue. If the cause of the flood was a plumbing issue, then the inmate shall be moved to a new cell. The flooded cell shall be documented as out of order and a maintenance work request shall be submitted. Module floor staff shall log the cleaning of flooded cells into the electronic-Uniform Daily Activity Log (e-UDAL).

### **WATER SHUT-OFF:**

In the event an inmate intentionally uses the water fixtures in a cell (drinking faucet, sink, and toilet) to cause a flood, deputies shall immediately turn off water flow to the cell to avoid possible harm to the inmate and/or seepage of water into the day room, tier, or adjacent cells.

If conditions exist necessitating the restriction of water flow to a cell, the following shall be adhered to:

- Deputies shall shut off the water flow to the cell utilizing the water control lever located inside the pipe chase, next to the respective cell
- Deputies shall notify the floor sergeant, who shall respond to the location
- Deputies shall document the incident and the notification in the e-UDAL
- The floor sergeant should consider moving neighboring inmates affected by the water flow shut-off to other cells, if feasible
- The floor sergeant may also consider moving the offending inmate into another cell, if feasible, to allow for the cleaning of the affected cell
- If possible, the sergeant should consider removing items from the cell that can be used to cause flooding
- If applicable, the sergeant should confer with Correctional Health Services (CHS) mental health personnel to exclude items from the inmate's "Allowable Property" list that can be used to cause flooding
- Deputies shall document the incident in the Inmate Report Tracking System (IRTS) as a major violation to start the disciplinary review process
- Deputies shall initiate the use of the "Water Shut-off Sheet"

#### **Water Shut-Off Sheet:**

If water flow restrictions are implemented, deputies shall document the restriction on the appropriate "Water Shut-off Sheet."

- The sheet shall be affixed to the outside of the door leading to the pipe chase that controls water flow to the cell
- The date, time, reason, and cell number shall be noted, as well as the name of the approving sergeant
- During every subsequent Title 15 safety check, deputies shall ascertain if the the occupant of the affected cell needs or desires drinking water
- If the occupant desires water, deputies shall momentarily allow water flow to the cell for supervised water consumption
- Deputies shall document all water offerings or requests in the appropriate section
- For mentally ill inmates, CHS mental health personnel shall be notified of the water flow restriction
- Once the restriction is lifted, the sheet shall be submitted to TTCF Operations to be retained in accordance with Custody Division Manual (CDM) section 4-13/000.00, "Retention of Records"

#### **Unsanitary Conditions and Uncooperative Inmates:**

In instances where inmates may become uncooperative with custody personnel's efforts to properly clean a flooded cell, module personnel shall make every effort to gain an inmate's cooperation in cleaning their cell. If a cell is unable to be properly cleaned

due to an inmate's refusal to cooperate, custody personnel shall notify the floor sergeant, who shall respond to the location and attempt to gain the inmate's compliance. Should the inmate continue to refuse, the sergeant shall contact the on-duty watch commander. The watch commander shall respond to the inmate's location and attempt to gain the inmate's compliance. If the inmate continues to refuse, the watch commander shall inform healthcare personnel the inmate may be extracted and discuss any viable alternatives. If, after conferring with mental health personnel, the watch commander determines the inmate must be removed from a cell, custody personnel shall follow the procedures outlined in CDM section 7-01/050.05, "Inmate Extraction Procedures" to facilitate the cleaning of the cell. Custody staff will consult with the nursing supervisor and mental health staff before extraction, under the procedures outlined in the above-referenced CDM section. Once the inmate is removed from a cell containing unsanitary conditions, the cell shall be properly cleaned and all items creating unsanitary conditions shall be properly disposed of.

12/13/2023 TTCF

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