5-08-030 First Aid Kits and Automated External Defibrillators-APPROVED BY CSS 5/29/2024

Los Angeles County Sheriff's Department

	Unit Order: #5-08-030
CUSTODY SERVICES DIVISION	**Effective Date: 01/01/94**
SPECIALIZED PROGRAMS	**Reviewed Date: 05/09/2024**
CENTURY REGIONAL DETENTION FACILITY	
Subject: First Aid Kits and Automated External Defibrillators	
Reference: CDM 3-14/090.00, 3-14/090.15, 3-14/090.05, 5-03/060.00, Title 15, Section 1220, Instructional Bulletin February 2023	
Unit Commander Signature: On File-Captain Rodriguez Date: 5/30/2024	

PURPOSE OF ORDER:

The purpose of this unit order is to establish procedures for the location and inspection of first aid kits and the Automated External Defibrillators (AED) at the Century Regional Detention Facility (CRDF).

SCOPE OF ORDER:

This order shall apply to all personnel assigned to and/or working in any capacity at CRDF.

ORDER:

First Aid Kits

First aid kits shall be available throughout the facility and shall be maintained and secured in each facility housing module. Correctional Health Services (CHS) shall approve the contents, number, location, and procedure for periodic inspection of the kits. It shall be the responsibility of the CRDF Training Unit to ensure that first aid kits are inspected and/or replaced on a monthly basis, or after an item has been depleted. First aid kits shall be maintained in the following locations:

- Every housing unit

- Administrative Office
- Cashier's Office
- Floor Control Booths (6)
- Booking Area
- Kitchen Office
- Loading Dock
- Reception Center Office
- Visiting Center
- Laundry
- Watch Sergeant's Office
- Main Control
- Warehouse

Custody line personnel shall inspect the contents of the first aid kit once per shift to ensure the kit is complete with all required items stored inside. This inspection shall be documented in the electronic Uniform Daily Activity Log (e-UDAL). If the kit is incomplete, custody personnel shall immediately notify the CRDF training unit.

Automated External Defibrillators

At the beginning of each shift, personnel assigned to areas where an AED is maintained shall conduct a readiness check of the unit by physically inspecting the unit to ensure the green check symbol appears in the status indicator window. The inspection of the AED shall be documented in the e-UDAL.

To facilitate a safe, effective, and immediate response, Department personnel are authorized to deploy and/or employ the AED without direct supervision in an effort to render aid during medical emergencies.

During a medical emergency, custody personnel shall request an AED to their location. In cases where the inmate is found to be unresponsive, does not appear to be breathing, or lacks a pulse or other signs of circulation, custody personnel shall employ the AED.

NOTE: The AED shall not be employed if the inmate is conscious, breathing, or has a detectable pulse or other signs of circulation.

When an AED is employed during a medical emergency, CHS personnel will take possession of the AED.

Module personnel shall report to Main Control and obtain the “loaner” AED until the assigned AED is returned to the module. Once the original AED is returned, module personnel shall return the “loaner” AED to Main Control.

NOTE: AED’s have been placed in the following locations: [REDACTED TEXT] booking, reception, visiting, and the kitchen area.

Custody line personnel shall contact CRDF training personnel when an AED needs maintenance, battery replacement, or an exchange. CRDF training personnel shall email Correctional Health Services personnel at [REDACTED TEXT] to request AED servicing. Line personnel shall not contact CHS executives directly. Only AED’s approved by the Department and procured by CHS shall be utilized.

NOTE: Refer to Custody Division Manual (CDM) section 3-14/090.05, “Mandatory Inspection of Automated External Defibrillators,” for further information.

REVISED 5/9/2024