

07-175/03 Barber Shop and Disinfecting Procedures

Los Angeles County Sheriff's Department

CUSTODY SERVICES DIVISION	Unit Order: #07-175/03
GENERAL POPULATION	Effective Date: 01-01-1999
NORTH COUNTY CORRECTIONAL FACILITY	Reviewed Date: 04-19-2024
Subject: Barber Shop and Disinfecting Procedures	
Reference: CCR Title 15, section 1267; CCR Title 16, Division 9, sections 979 and 980; CDM 5-13/050.00	
Unit Commander Signature:	Date:

PURPOSE OF ORDER:

The purpose of this unit order is to establish Barber Shop procedures.

SCOPE OF ORDER:

This order applies to all personnel assigned to and/or working at the North County Correctional Facility (NCCF).

ORDER:

Building [REDACTED TEXT] - Haircut Ticket Sales

Inmates may purchase haircut tickets through the commissary order form for the purchase amount. Indigent inmates may request free tickets through the commissary. Inmates will receive their haircut tickets with the rest of their commissary items.

Building [REDACTED TEXT] - Haircut Procedures:

Inmates from these buildings with haircut tickets shall have the opportunity to receive a haircut when their dorm is called to Inmate Services in the [REDACTED TEXT] Building. Grooming services shall include haircuts and beard trimming. Inmate services personnel shall supervise all grooming procedures.

Building [REDACTED TEXT] - Haircut Procedures

Barbering services are available for non-discipline inmates housed in Building [REDACTED TEXT] once a week. A Building [REDACTED TEXT] rover shall escort the inmate barber into the building. Inmates housed in discipline and pre-discipline areas shall not receive haircuts.

The inmate barber shall only have the following instruments:

- Electric clippers with three blades
- Comb
- Electric trimmer

Barber Qualification

All potential barbers shall be tested on their hair cutting ability before they are hired. Once hired, they shall be provided training that includes equipment sterilization, applicable Health Department regulations, and barber shop procedures.

Equipment

Each barber station shall be equipped with a clipper, a trimmer, two sets of three clipper blades, two combs, a dust brush, a supply of neck strips, talcum powder, a cape, a smock, and a blade cleaning brush.

Instrument Cleaning Procedure

With a clean brush, remove the loose hair from the hair clippers and its attachments. Clipper blades shall be sanitized by immersing them in Barbicide solution for a minimum of 10 minutes. Each barber shall have two sets of blades so that one may be sanitized while the other one is being used. Alternatively, they may be sprayed with Clippicide spray, front and back, and allowed to stand for a minimum of 10 minutes before they are used. Trimmer blades shall be disinfected with Clippicide spray in the same manner as clipper blades. A copy of these procedures shall be posted in the barber shop.

Accounting for Equipment

The clippers, trimmers, and blades shall be individually numbered, and accounted for at the end of each shift and before the inmate barber shop workers are allowed to return to their dorms. Personnel shall use a checklist to account for the equipment, initial the checklist, and retain a copy of the checklist for a period of two years, in accordance with CDM section 4-13/000.00, "Retention of Records." All barbering sets shall be stored in a locked cabinet within Inmate Services.
