5-13/090.00 Personal Care Items and Supplies for Inmates

The following general guidelines have been established for the distribution of personal care and hygiene items to inmates in accordance with Title 15, Minimum Standards for Local Detention Facilities, section 1265, "Issue of Personal Care Items."

All inmates, at the time of initial housing into a custody facility, shall receive an "Admissions Kit," which includes the below listed items:

- Toothbrush
- Toothpaste
- Soap
- Comb
- Shaving implements
- Deodorant
- Shampoo

All inmates, regardless of their length of time within a custody facility who are unable to supply themselves with the above listed personal care items, will be provided the needed item upon request from the module officer. Module officers shall ensure personal care items are available for distribution upon request. Bulk items are available to facilities through Inmate Services.

Each menstruating inmate shall have ready access to sanitary napkins, panty liners, and tampons.

Indigent Inmates

Inmates who are indigent and unable to supply themselves with personal care items at the time of their commissary order may select the "Indigent Kit," which includes the same personal care articles as the "Admissions Kit."

The following items are included in the "Indigent Kit" supplied by the commissary vendor:

- "Admissions Kit" items
- Stationary
- Postage stamps
- Pencil
- Envelope

If an inmate has less money than the price of the indigent kit in their trust fund account at the time of ordering, the indigent kit will be provided to the inmate and the total cost of any indigent kits provided to the inmate will be deducted from the inmate’s trust fund account at any time that funds become available.