2024 Directives

• 24-001 Firearm and Ammunition Storage for Non-Citizen Sworn Personnel

Los Angeles County Sheriff's Department
CUSTODY OPERATIONS DIRECTIVE
Custody Support Services

CUSTODY DIRECTIVE: 24-001
DATE: 02/27/24

ISSUED FOR: CUSTODY OPERATIONS

PURPOSE

The purpose of this Custody Operations Directive is to familiarize personnel with California State Senate Bill 960 and establish procedures for the security/storage of Department-issued firearms and ammunition for sworn personnel who have not obtained United States citizenship.

BACKGROUND

In September 2022, California State Senate Bill 960 amended Government Code section 1031 to eliminate the United States citizenship or legal residency requirements for peace officers. Government Code section 1031 now provides that peace officers must "be legally authorized to work in the United States under federal law." Pursuant to 18 USC 922(g)(5)(A), it is unlawful for a person who is illegally or unlawfully in the United States to possess any firearm or ammunition. However, pursuant to 18 USC 925(a)(1), this prohibition does not apply to the possession of firearms or ammunition issued for the use of the County through the Los Angeles County Sheriff's Department and used exclusively for its purposes.

POLICY AND PROCEDURES

In order to comply with federal law, the following policy and procedures shall apply to sworn personnel who have not obtained United States citizenship.

The possession and use of Department-issued firearms (i.e., handgun, patrol shotgun, and patrol rifle [when trained and within policy limitations]) and ammunition is restricted to while on-duty and performing official duties as a Deputy Sheriff. While off-duty and not in the performance of official duties, personnel shall not be authorized to possess, transport, and/or purchase any firearm or ammunition.

Personnel shall be responsible for storing and securing their Department-issued firearms and ammunition at their unit of assignment at the end of their shift. Unit commanders shall ensure facilities develop unit orders addressing the storage and security of such weapons and ammunition (e.g., individually issued gun lockers, personal locker, unit safe, etc.).

Questions regarding this directive should be directed to Custody Support Services Bureau at [REDACTED TEXT].

• 24-002 Documentation of Grievances Against Staff in the Custody Inmate Grievance Application (CIGA)

Los Angeles County Sheriff's Department
CUSTODY OPERATIONS DIRECTIVE
Custody Support Services

CUSTODY DIRECTIVE: 24-002 DATE: 04-10-24

ISSUED FOR: CUSTODY OPERATIONS

DOCUMENTATION OF GRIEVANCES AGAINST STAFF IN THE CUSTODY INMATE GRIEVANCE APPLICATION (CIGA)

PURPOSE

The purpose of this Custody Operations Directive is to update procedures for the documentation of grievances against staff in the Custody Inmate Grievance Application (CIGA) to ensure accurate data is being reported on a monthly, quarterly, and annual basis, and to ensure an accurate reflection of each respective unit's workload.

POLICY AND PROCEDURES

In accordance with Custody Division Manual (CDM) sections 4-01/025.05, "Electronic Line Operations Tracking System (e-LOTS)" and 8-03/040.00, "Grievances Against Staff," all custody facilities shall use the Electronic Line Operations Tracking System (e-LOTS) to record and track their Use of Force packages, prevented uses of force, alleged use of force investigations, extended inquiries resulting from inmate grievances against staff, and compassionate releases of inmates.

On June 1, 2023, CIGA replaced the Custody Automated Reporting and Tracking System (CARTS) grievance application which resulted in the following procedural changes:

All grievances against staff, including those which result in an administrative investigation, shall be tracked in CIGA only. The administrative investigation resulting from the grievance shall be tracked in e-LOTS under Project Type “Admin Investigation.” The e-LOTS number associated with the administrative investigation shall be added to the “Identifiers” section of the corresponding grievance in CIGA. At the conclusion of the investigation, the final disposition shall be updated to the corresponding grievance to reflect “closed” in CIGA.

Any grievances entered into the CARTS grievance application which remained unresolved after the CIGA implementation on June 1, 2023, shall be entered and updated in CIGA with all relevant information from e-LOTS. The e-LOTS number shall be added to the “Identifiers” section of the concerned grievance.

Questions regarding this directive should be directed to Custody Support Services Bureau at (213) 893-5102.