

## 5-07-060 Inmate Lower Bunk Assignment Status

**REFERENCE:** CDM 5-03/045.00, "Inmate Lower Bunk and Lower Tier Assignments"

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures for inmates being assigned to a lower bunk based on a medical need.

### **SCOPE OF ORDER:**

This order applies to all deputy and custody assistant personnel assigned to or working at Pitchess Detention Center.

### **ORDER:**

Any inmate claiming he needs to be assigned to a lower bunk due to a medical condition shall be referred to Correctional Health Services (CHS) personnel at the South Facility Clinic for verification of the medical need. Once CHS staff determines an inmate has a medical need to be assigned to a lower bunk, they will notify custody personnel. Custody personnel shall assign the inmate to a lower bunk and email the Population Management Bureau (PMB) Classification Unit at [REDACTED TEXT] PMB classification personnel will update the inmate's Automated Justice Information System (AJIS) Inmate Classification IC10 and IC12 screens for tracking the lower bunk assignment status. Only MSB personnel will determine and validate the status of an inmate that needs to be assigned to a lower bunk, not custody personnel. In the event an inmate claims they require a lower bunk, custody personnel assigned to the inmate's housing area shall verify the inmate's lower bunk status on the IC10 and IC12 screens in AJIS.

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