

5-02-035 Automatic External Defibrillators

5-02-035 Laundry Exchange Procedures

Effective Date: 11-02-22

Reviewed Date: 02-01-24

Reference: CDM 3-14/090.05

PURPOSE OF ORDER:

The purpose of this order is to establish the procedures for custody personnel conducting and documenting once daily readiness checks and periodic physical inspections of the Automated External Defibrillators (AED) at Pitchess Detention Center (PDC) South Facility. PDC South Facility is responsible for nine (9) ZOLL AED Plus® units and accessories issued by Correctional Health Services (CHS).

SCOPE OF ORDER:

This order applies to all personnel assigned to or working at PDC South Facility.

ORDER:

Personnel assigned to AM shift in each area where an AED is located shall conduct a daily readiness check of the unit by physically inspecting the unit to ensure the green check symbol appears in the status indicator window. The daily inspection of each unit shall be reported to the AM shift watch deputy or desk officer, unless otherwise noted. The watch deputy shall ensure the appropriate daily inspections were conducted and make the appropriate entry into the electronic Uniform Daily Activity Log (eUDAL).

ROVING PATROL (ADAM) UNITS

Personnel assigned to an Adam unit shall each have one (1) AED and one (1) additional set of pediatric pads stored in a hard side case to prevent damage. The daily inspection shall be conducted by the deputy assigned to each Adam unit.

AEDs shall not be left in unassigned vehicles. If an Adam unit is not staffed, the assigned AED shall be stored in the in/out shack.

EDDIE COMPOUND

One (1) AED and one (1) set of additional pediatric pads are mounted in the Eddie compound staff station. The daily inspection shall be conducted by the Eddie rover deputy.

ELMER T. JAFFE VISITOR'S CENTER (MAIN VISITING)

One (1) AED and one (1) set of additional pediatric pads are mounted on the wall in the metal detector room. The daily inspection shall be conducted by visiting personnel on Saturday, Sunday and visiting holidays. The

daily inspection shall be conducted by the field crew main visiting deputy during the week, when staffed.

RANCH KITCHEN

One (1) AED is mounted on the wall in the PDC ranch kitchen security office. The daily inspection shall be conducted by the ranch kitchen deputy.

LAUNDRY

One (1) AED is located at the entry to the PDC laundry security office and (1) AED is located at the mezzanine staff station. The daily inspection shall be conducted by laundry security personnel, except on days when the laundry facility is closed.

NURSERY

One (1) AED is in the PDC ranch nursery office. The daily inspection shall be conducted by PDC ranch field personnel, except on weekends and visiting holidays.

PDC South facility training staff shall conduct periodic inspections of AEDs and accessories every six (6) months. The inspection shall be reported to the watch deputy to be entered into the Uniform Daily Activity Log (UDAL) book.

Damaged or inoperable AEDs shall be reported to the watch commander. When an AED requires maintenance, battery replacement or exchange, contact PDC South Facility training personnel who shall coordinate with PDC South Facility operations personnel to request AED servicing from CHS. Line personnel shall not contact CHS executives directly. Only AEDs approved by the Department and procured by CHS shall be utilized.

Refer to Custody Division Manual (CDM) section 3-14/090.05, "Mandatory Inspection of Automated External Defibrillators (AED)" for further information.

The ZOLL AED Plus® Automated External Defibrillator Operator's Guide can be accessed from the following share file link: [REDACTED TEXT]

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