

## 5-02-085 Inmate Nail Clipper Use

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**Effective Date:** 02-01-24

**Reviewed Date:**

**Reference:** CDM 4-111020.00-025.00

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures regarding the storage, disinfection, accountability, and distribution of inmate nail clippers at Pitchess Detention Center (PDC) South Facility.

### **SCOPE OF ORDER:**

This order applies to all personnel assigned to and working at PDC South Facility.

### **ORDER:**

Each Compound shall be issued one (1) pair of nail clippers which shall be stored in a plastic container filled with blue Barbicide disinfectant solution (provided by inmate services personnel).

Each nail clipper shall be accounted for by custody personnel assigned to the staff station at the beginning of their shift and document it in the Uniform Daily Activity Log (UDAL).

Inmates using the clippers shall be seated on the front porch area outside the barrack and shall be continually supervised. Only one inmate shall be permitted to sit on the porch when clippers are being used. When the inmate is done, the nail clippers shall be returned to the staff station and placed in the Barbicide solution. The clippers shall be disinfected prior to allowing another inmate to use them.

Due to security concerns and requirements, it is imperative nail clippers are always accounted for. To minimize the possibility of inmates stealing or losing the nail clippers, a check-out sheet shall be completed every time an inmate uses them. Inmates shall be instructed to return the clippers after each use and not give them directly to another inmate.

Compound personnel shall document the check-out time, inmate's name, booking number, housing location, officer/deputy checking the clippers out, and the time clippers were returned on the clipper check-out sheet.

A copy of the clipper check-out sheet shall be kept in the PDC South Facility share files in the following location:

[REDACTED TEXT]

Missing or broken nail clippers shall be documented in the UDAL and replacement clippers shall be requested from inmate services personnel. Broken clippers shall be returned to PDC South inmate services

personnel and shall not be disposed of in the garbage can.

If clippers are missing, compound personnel shall attempt to locate the clippers using the clipper check-out sheet. If the clippers cannot be located, compound personnel shall immediately notify the line sergeant or supervising line deputy and a search shall be initiated.

**SOUF 02/01/24**

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