

## **3-19/000.00 Complex Case Committee**

The purpose of the Complex Case Committee (CCC) is to seek solutions for high-risk, high-need inmates who have an extensive history of behavioral and/or mental health concerns. The CCC reviews and evaluates those complex inmates that do not respond to traditional methods for discipline, therapy, or intervention.

Members of the CCC include: Correctional Health Services (CHS), Jail Mental Health Evaluation Team (JMET), facility unit commanders, Custody Investigative Services Unit (CISU), and Custody Support Services Bureau (CSSB). The CCC is chaired by a designee (at the permanent rank of commander or above) of the Assistant Sheriff of Custody Operations.

The CCC meets on a monthly basis and performs the following tasks:

- Identifies the most challenging and problematic inmates within each custody facility
- Gathers all mental health and medical history, discipline reports, use of force incidents, assaults on staff, inmate assaults, criminal history, and court case(s) proceedings for review and assessment
- Formulates a plan for each complex case
- Conducts planned intervention meetings with each inmate to ensure the individual understands the committee's expectations and long-term goals
- Conducts follow-up and ensures recommendations are implemented
- Monitors the progress and status of recommendations to ensure responsiveness, compliance, and effectiveness of the recommendations.

### INMATE DISCIPLINE SUB-COMMITTEE

The Inmate Discipline Sub-Committee (CCC-IDSC) meets weekly, or more frequently as necessary, to review disciplinary sanction recommendations from Disciplinary Review Board (DRB) supervisors and any contraindications identified by CHS as they relate to inmates in mental health housing who commit disciplinary violations.

Members of the CCC-IDSC include Access to Care Bureau (ACB), CHS, and the unit commander or a designee of the facility in which the involved inmate is housed.

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