23-003 Custody Force Investigations Team

Los Angeles County Sheriff's Dep
CUSTODY OPERATIONS DIRE
Custody Support Services

CUSTODY DIRECTIVE: 23-003
DATE: 12/14/23

ISSUED FOR: CUSTODY OPERATIONS

CUSTODY FORCE INVESTIGATIONS TEAM

PURPOSE

The purpose of this Custody Operations Directive is to establish procedures for the completion of designated Use of Force Investigations following incidents that occur in Custody Division facilities.

ORDER

The Custody Force Investigations Team is comprised of sergeants designated to complete the Use of Force Investigations for the following incidents:

- Any incidents requested by executive staff to be investigated by the Custody Force Investigations Team
- All Category 2 Use of Force incidents including, but not limited to:
  - Any head strikes
  - Any use of personal weapons
  - Taser applications
  - Major and minor inmate disturbances
  - Inmates struck by special weapons (i.e. pepperball, FN-303, Arwen)
  - Significant injury to an inmate as a result of force
- Any use of O.C. spray on a restrained inmate
- Significant injury to staff (regardless of category)
- Force on a pregnant inmate (regardless of category)

Responsibilities of the Initiating Facility

The initiating facility will be responsible for completing the following within 24 hours of the use of force incident:

- Drawing the uniform reporting number (URN), reference number, and the Electronic Line Operations Tracking System (e-LOTS) data entry
- Authoring and disseminating the Incident Alert
- Collecting, correcting, and approving the following:
  - Incident Report (SH-R-49)
  - Use of Force Memorandum (if no SH-R-49 was submitted)
  - Supplemental Report
  - Use of Force Medical Report (SH-J-212F)
  - WRAP Restraint Security Check Log (SH-J-480), if applicable
  - Inmate Safety Chair Security Check Log (SH-R-637), if applicable
  - Watch Commander's Inmate Extraction Checklist (SH-J-456), if applicable
- Completing the first four pages of the Supervisor's Report on Use of Force (SH-R-438P)
- Downloading the Closed Circuit Television (CCTV) and handheld recordings of the incident
- Photographing injuries of all involved parties
- Conducting the Watch Commander's Post Force interview
- Conducting witness interviews
- Providing a signed copy of the in-service roster
- Providing the inmate inventory by permanent housing location (purge)

Responsibilities of the Custody Force Investigations Team

The Custody Force Investigations Team will be responsible for the following:

- Completing the Supervisor's Report on Use of Force (SH-R-438S)
- Coordinating with the initiating facility for corrections or video admonishments as needed
- Submitting the Use of Force Package to the watch commander for review
- Attending the weekly Chief's Force Review meetings
- Attending Complex Case Committee meetings

Questions regarding this directive should be directed to Custody Operations Administration, Lieutenant [REDACTED TEXT] Gonzalez, at [REDACTED TEXT].