

## 23-003 Custody Force Investigations Team

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# Los Angeles County Sheriff's Department

## CUSTODY OPERATIONS DIRECTIVE

### Custody Support Services

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CUSTODY DIRECTIVE: 23-003

DATE: 12/14/23

ISSUED FOR: CUSTODY OPERATIONS

#### CUSTODY FORCE INVESTIGATIONS TEAM

#### PURPOSE

The purpose of this Custody Operations Directive is to establish procedures for the completion of designated Use of Force Investigations following incidents that occur in Custody Division facilities.

#### ORDER

The Custody Force Investigations Team is comprised of sergeants designated to complete the Use of Force Investigations for the following incidents:

- Any incidents requested by executive staff to be investigated by the Custody Force Investigations Team
- All Category 2 Use of Force incidents including, but not limited to:
  - Any head strikes
  - Any use of personal weapons
  - Taser applications
  - Major and minor inmate disturbances
  - Inmates struck by special weapons (i.e. pepperball, FN-303, Arwen)
  - Significant injury to an inmate as a result of force
- Any use of O.C. spray on a restrained inmate
- Significant injury to staff (regardless of category)
- Force on a pregnant inmate (regardless of category)

## Responsibilities of the Initiating Facility

The initiating facility will be responsible for completing the following within 24 hours of the use of force incident:

- Drawing the uniform reporting number (URN), reference number, and the Electronic Line Operations Tracking System (e-LOTS) data entry
- Authoring and disseminating the Incident Alert
- Collecting, correcting, and approving the following:
  - Incident Report (SH-R-49)
  - Use of Force Memorandum (if no SH-R-49 was submitted)
  - Supplemental Report
  - Use of Force Medical Report (SH-J-212F)
  - WRAP Restraint Security Check Log (SH-J-480), if applicable
  - Inmate Safety Chair Security Check Log (SH-R-637), if applicable
  - Watch Commander's Inmate Extraction Checklist (SH-J-456), if applicable
- Completing the first four pages of the Supervisor's Report on Use of Force (SH-R-438P)
- Downloading the Closed Circuit Television (CCTV) and handheld recordings of the incident
- Photographing injuries of all involved parties
- Conducting the Watch Commander's Post Force interview
- Conducting witness interviews
- Providing a signed copy of the in-service roster
- Providing the inmate inventory by permanent housing location (purge)

## Responsibilities of the Custody Force Investigations Team

The Custody Force Investigations Team will be responsible for the following:

- Completing the Supervisor's Report on Use of Force (SH-R-438S)
- Coordinating with the initiating facility for corrections or video admonishments as needed
- Submitting the Use of Force Package to the watch commander for review
- Attending the weekly Chief's Force Review meetings
- Attending Complex Case Committee meetings

Questions regarding this directive should be directed to Custody Operations Administration, Lieutenant [REDACTED TEXT] Gonzalez, at [REDACTED TEXT].

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