

07-175/26 Inmate Nail Clipper Security

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| CUSTODY SERVICES DIVISION | | Unit Order: #07-175/26 |
| GENERAL POPULATION | | Effective Date: 06-18-2019 |
| NORTH COUNTY CORRECTIONAL FACILITY | | Review Date: 09-25-2023 |
| Subject: | Inmate Nail Clipper Security | |
| Reference: | CDM 4-11/020.00-025.00 | |
| Unit Commander Signature: | Date: | |

PURPOSE OF ORDER: The purpose of this unit order is to establish procedures regarding the storage and accountability of inmate nail clippers.

SCOPE OF ORDER: This order applies to all personnel assigned to and/or working at the North County Correctional Facility (NCCF).

ORDER:

Due to the security requirements of NCCF, it is imperative that all personnel adhere to the procedures set forth in this unit order.

Buildings [REDACTED TEXT]:

1. Every staff station shall be assigned one set of nail clippers that shall be stored in the locked drawer at the respective staff station.
 - a. Nail clippers shall be tagged with the coordinating staff station number and stored in a clear plastic bottle, which shall always be filled with blue Barbicide disinfectant solution (provided by Inmate Services).

2. Personnel assigned to a staff station shall account for the nail clippers assigned to their staff station and document it in the electronic Uniform Daily Activity Log (e-UDAL) at the beginning of their shift.
3. Personnel completing the building security check shall account for all nail clippers assigned to the building and document it on the building key/armory log at the beginning of their shift.
4. If nail clippers are not returned to the issuing personnel, a building supervisor shall be notified immediately, and reasonable efforts shall be made to locate them.
5. If nail clippers are broken, return them to Inmate Services for a replacement. Do not discard them.
 - a. Broken or lost nail clippers and their location shall be documented in the respective e-UDAL and the building key/armory log.

Buildings [REDACTED TEXT] only:

1. Inmates who wish to use the nail clippers shall be secured in the dayroom adjacent to the staff station.
 - a. Only one dorm is allowed to use the nail clippers at a time.
 - b. The number of inmates allowed in the dayroom shall be determined by the building supervisor for that shift.
 - c. Once the inmate(s) are secured in the dayroom, only the nail clippers shall be passed in through the dayroom tray slot; the Barbicide solution shall remain at the staff station.
 - d. Once the nail clippers have been returned to the issuing deputy/custody assistant, the inmate(s) in

the dayroom shall be allowed back into his/their respective dorm.

Building [REDACTED TEXT] only:

1. Nail clippers shall be issued to inmates upon request.

 2. If an inmate wishes to use the nail clippers, they shall be secured in a location other than their housing cell.
 - a. The location shall be determined by the building supervisor for that shift.
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