

## **3-05-040 Court Line Procedures**

### **PURPOSE OF ORDER:**

The purpose of this order is to establish procedures to transport inmates from Men's Central Jail (MCJ) to the Inmate Reception Center (IRC) for court.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to, and/or working at MCJ.

### **ORDER:**

Court passes are generated by IRC and sent to each module and dorm at MCJ.

Module and dorm personnel shall wake the inmates at approximately 0430 hours to get ready for court and inmates going to court shall be provided breakfast.

Inmates requiring prescribed medication shall be given their medication prior to being escorted to IRC court line.

High security ("high power") inmates, specific classification inmates, and sexually violent predators shall be waist chained and escorted to IRC court line at approximately 0700 hours.

### **REFUSALS**

In the event an inmate refuses to go to court, every attempt shall be made to explain the importance of

attending court.

If the inmate still refuses to go to court, a court refusal form shall be filled out and submitted to the watch sergeant's office. The watch sergeant shall notify the court deputy and fax the refusal form to the IRC sergeant's office at [REDACTED TEXT].

## **EXTRACTIONS**

Upon receipt of a court ordered extraction, procedures shall be followed according to CDM section 7-01/050.05, "Inmate Extraction Procedures" and Unit Order 3-16-022, "Emergency Response Team".

**07/10/23, MCJ**