2023-02 Distribution of Personal Care Items

Los Angeles County Sheriff's Department
INFORMATIONAL BULLETIN
Custody Operations

Custody Support Services

Bulletin 2023-02

DISTRIBUTION OF PERSONAL CARE ITEMS

INTRODUCTION

The purpose of this informational bulletin is to brief custody personnel on the procedures for the distribution of personal care items to inmates under their supervision.

PROCEDURES

In accordance with the Custody Division Manual (CDM), section 5-13/090.00, "Personnel Care Items and Supplies for Inmates," module officers shall ensure the following personal care items are available to inmates upon request:

- Toothbrush
- Toothpaste
- Soap
- Comb
- Shaving implements
- Deodorant
- Shampoo
- Sanitary napkins (female inmates)

In addition, custody personnel should remind inmates who are indigent and unable to supply themselves with personal care items that "Indigent Kits" containing personal care and stationary items are available through the commissary service. If an inmate has less money than the price of the indigent kit in their trust fund account at the time of ordering, the indigent kit will be provided to the inmate and the total cost of any indigent kits provided to the inmate will be deducted from the inmate's trust fund account at any time that funds become available.

For more information concerning this procedure, refer to the CDM, section 5-13/090.00, "Personal Care Items and Supplies for Inmates." Any questions concerning this bulletin can be directed to the Custody Support

Services Bureau[REDACTED TEXT].