

Station Parking Assignment

Scope

The purpose of this memorandum is to provide an updated Station Order – assigned parking spaces for Marina Del Rey Station (MDR) personnel. This order will be adhered to Monday through Friday, between 0600-1800 hours and will be in effect until superseded by a new revision or tactical emergency, which warrants temporary suspension of this order.

The following parking spaces have been pre-assigned to specific personnel as shown below:

49	Watch Commander	40	Scheduling Deputy
48	Field Sergeant	39	Operations
47	Watch Sergeant	38	Supervising Station Clerk
46	Community Relations Sergeant	37	Patrol Secretary
45	Timekeeper	36	Administrative Jailer
44	Operations Lieutenant	35	Law Enforcement Technician
43	Operations Sergeant	34	Assistant Harbor Master
42	Captain's Secretary	33	Harbor Operations Sergeant
41	Scheduling Sergeant	32	Watch Deputy

The sergeant and watch commander parking spaces are restricted 24/7. Please contact MDR watch sergeant or watch deputy if someone is parked in your pre-assigned spot to determine who the vehicle belongs to. We will make the necessary arrangements for the vehicle to be moved.

All other personnel shall park their privately owned vehicles in the secured parking lot across the street from the station. Do not park in non-designated spots or visitor spaces. In addition, privately owned vehicles not belonging to station personnel shall park in the spaces designated for visitors during normal business hours, Monday through Friday, between 0700-1800 hours.