Avalon Unit Order 9

Subject: Avalon Station Emergency Operations Center (EOC) Activations

PURPOSE OF ORDER:

To define where and when the Avalon Station EOC shall be activated.

ACTIVATION:

In the event of a large emergency needing more than the Dispatcher to coordinate, the Watch Commander may authorize the opening of the station EOC.

The Avalon Station Emergency Operations Center (EOC) is located on the first floor, using the Report Writing Room, and first floor secretariat. The door to the dispatch area will be closed to separate the activities of the EOC from normal dispatch duties. The side door near the report writing room shall be used for the entry and exit of EOC personnel. The EOC is designed to be set up and broken down to allow normal operation of the station.

The position identification vests shall be placed in the two (2) offices. These vests are in the box marked EOC Supplies located in the storage closet on the second floor, in the weight room.

The Incident Commander shall make notification to the Unit Commander, Central Patrol Division, and Sheriff's Information Bureau.

At the conclusion of the EOC activation, the on-duty Watch Commander shall submit a Chief's Memo detailing the incident.

Updated: May 31, 2023