8-56/000.00 Rutherford Temporary Restraining Order

PURPOSE OF ORDER:

The purpose of this order is to ensure all personnel assigned to and/or working in any capacity at the IRC understand and adhere to the regulations of the Rutherford Temporary Restraining Order (TRO) issued by the United States District Court.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to and/or working in any capacity at IRC.

ORDER:

The following are listed violations of the Rutherford TRO and/or documentation required upon violation:

1. Holding an incarcerated person in the Inmate Reception Center (IRC) for more than 24 hours with the exception of IRC Module 231.

   In the event an individual remains continuously in the IRC for more than 24 hours, custody personnel shall document the following:

   a. The date and time the individual first entered the IRC.
   b. The reasons why the individual remained in the IRC longer than 24 hours.
   c. The date and time the individual was removed from the IRC.
   d. The location of the individual after removal from the IRC.

Note: In the event that a person leaves the IRC for medical treatment at another facility within or without the LA County Jail System, the 24-hour period shall begin anew if the person returns to the IRC after an absence

extending 12 hours or more where the person has been provided a bed off site.

2. Holding an incarcerated person on the IRC Clinic Front Bench, handcuffed, chained, or tethered to a chair or any object, for more than four hours.

   In the event an individual remains on the Front Bench for more than four hours, IRC custody personnel shall document the following:

   a. The date and time the individual was first placed on the Front Bench.
   b. The reason(s) why the individual is on the Front Bench, including the persons' Mental Health Level of Care (P Level).
   c. The date and time of initial mental health screening.
   d. The date and time of any subsequent mental health or medical evaluation.
   e. The date and time each individual was removed from the Front Bench temporarily, how long the person remained untethered, and the reason why (e.g., escort to bathroom, mental health screening).
   f. The date and time each individual was permanently removed from the Front Bench.
   g. The location of the individual after removal from the front bench.

3. Holding more people in a holding cell in the IRC than established by the Board of State and Community Corrections (BSCC) holding capacity without first exhausting every other means to avoid placing more people in a holding cell than the holding capacity permits.

   Note: All holding cell capacity numbers, established by the BSCC, are indicated above the doors of each cell.

   a. The IRC Clinic Cage, when locked, shall have a capacity of 50 people.

   b. Cell 113 shall have a capacity of 16 people.

In the event more people are in a holding cell than holding capacity permits, this event shall be documented in the following manner:

a. The date and time of placement.
b. The type of placement.
c. The date and time of release.
d. The number of persons in the cell at the time of placement;
e. The identification of the particular holding cell or cage.

4. Holding an incarcerated person in an IRC holding Cell for more than 12 hours total. (Moving an individual from one holding cell in the IRC to another holding cell in the IRC does not re-start the 12-hour clock.)

   In the event that an incarcerated person is detained in a holding cell for longer than 12 hours, IRC custody personnel shall document the following:

   a. The date and time of placement.
   b. The reasons why an individual was in a holding cell or cells for more than 12 hours.
   c. The type of cell placement.
   d. The date and time of release.
   e. The number of persons in the cell at the time of placement.
   f. The identification of the particular holding cell.

5. Holding an incarcerated person in the IRC Clinic cage, when locked, for more than eight hours total.

   In the event that an incarcerated person is held in the IRC Clinic cage, when locked, for more than eight hours, IRC custody personnel shall document the following:

a. The date and time of placement.
b. The reasons why an individual was in the IRC cage for more than eight hours.
c. The type of placement.
d. The date and time of release.
e. The number of persons in the cage at the time of placement.

6. Holding an incarcerated person in the IRC Clinic area, cage, or any cell in the IRC when that location is not in a clean and sanitary condition, with access to functioning toilets, potable drinking water, clean water to wash, and sufficient garbage receptacles.

7. Holding an incarcerated person in the IRC Clinic area, cage, or any cell in the IRC without providing ongoing access to adequate medical and mental health care, including but not limited to regular pill call.

The TRO Four Hour Scribe and TRO Compliance Sergeant positions have been implemented to ensure the above standards are adhered to, and to provide thorough documentation for violations. However, all IRC custody personnel shall adhere to these standards. Custody personnel shall maintain good communication with the TRO Compliance positions in order to provide accurate documentation.

The documentation provided by the TRO Four Hour Scribe and TRO Compliance Sergeant, shall be submitted to IRC Operations upon completion the shift.