

## 3-07-001 Jail Security



### PURPOSE OF ORDER:

The purpose of this order is to establish procedures regarding jail security at Men's Central Jail (MCJ).

### SCOPE OF ORDER:

This order applies to all employees assigned to, and/or working at MCJ.

### ORDER:

Jail security shall be the responsibility of all personnel assigned to MCJ. All employees shall be responsible for maintaining the security of the jail at all times.

All doors, sliders, gates, handcuffing ports, and cells shall be closed and secured at all times. Any exceptions shall be approved by the on-duty watch commander. This includes, but is not limited to, the following:

- Elevator sliders;
- Cell gates, row gates, and handcuffing ports;
- Dorm doors;
- Sally ports;

- Day room doors;
- Control booth doors;
- Module entrance doors.

All furniture, equipment, supplies, etc. shall be thoroughly searched prior to being brought into security.

**Revision Date 11/29/22**

**Revision Date 03/31/22**

**Revision Date 07/08/15**