6-23/400.00 Return of Service

A proof of service is not issued. Instead, a return detailing the Sheriff's actions is prepared which accompanies the writ when it is returned to the court. However, a copy of the Employer's Return is mailed to the creditor upon receipt by the Sheriff.

Like other officer's returns, an earnings withholding order return must state all that has been done in making the service. Therefore, the return must state the method of service, name and address of the employer served, name and title of the person delivered to, and what documents were served. The documents indicated should include all those required to be served by the officer and also any additional documents that were served in a particular case, such as a court order to levy on the wages of a spouse. The return must also state whether an "Earnings Withholding Order," or an "Earnings Withholding Order for Support" was served. If no "Employer's Return" was received, such fact should be stated on the officer's return.