3-03/000.15 - Official Records of the Uniform and Safety Equipment Committee

The commander of Personnel Command, or a commander from another division, as designated by the assistant sheriff of Countywide Operations, shall serve as the chairman of the Uniform and Safety Equipment Committee, and shall be responsible for maintaining the official records of all committee actions.

The Central Supply/Logistics section of the Administrative Services Division shall:

- Maintain a file of specifications for approved uniform apparel, safety equipment, and uniform identification items;
- Establish purchasing and issuing procedures; and
- Maintain records of members who have received Department-issued uniforms and safety equipment.

The Central Supply/Logistics Uniform Coordinator section of Administrative Services Division shall take direction and facilitate tasks related to the responsibilities of the Uniform and Safety Equipment Committee, as dictated by the chairman of the Uniform and Safety Equipment Committee.

The captain or director of Personnel Administration Bureau is responsible for the official records pertaining to identification items.

Personnel Administration Bureau shall issue and account for official badges, flat badges, and identification cards.