6-16/500.10 Service Requested

If the Sheriff's Department is requested to serve a Writ of Habeas Corpus, it is done through Court Services Division/CMB. The original writ and a copy along with signed service instructions by the attorney of record or the party without an attorney must be received. The original writ is served on the party pursuant to the signed instructions. A copy of the petition should also be served. This is not a legal requirement, but is desirable because the petition contains information useful in making the return. Service may be made on any day at any time. (PC 1502)