5-07/130.15 - FBI NCIC Audit

The Federal Bureau of Investigation (FBI) audits National Crime Information Center (NCIC) records every two years. It is the NCIC coordinator's responsibility to ensure that all records entered into NCIC are complete and accurate. This includes the addition of AKAs and numeric identifiers.

The NCIC coordinator is responsible for distributing the monthly validation list (received from the Department of Justice) to the respective detective lieutenants and for maintaining a file of these lists for three years.