3-03/250.01 - Western-style Hatband and Hat Pin

The following western-style hatband and pin are the only ones authorized for uniform wear with the Department-approved western-style straw hat.

The hatband leather shall be constructed of flat, 4-5 oz., top-grain, cowhide leather, in champagne/honey color, with a leather top finish, measuring ¾" in width. The hatband shall be free of unauthorized pins, colors, dyes, patterns, designs, personalized logos, or alterations of any kind.

The hatband shall be placed around the base of the western-style hat's crown, flush with the brim. No twists or braiding of the hatband is allowed.

The hatband shall be held in place with a keeper and screw/post securely attached to the custom "Entenmann-Rovin Company" Department hat pin. The Department hat pin shall resemble the Department deputy sheriff badge constructed of brass, with gold and nickel two-tone plating, 25.31 mm x 22.088 mm in size.

The Department hat pin shall be placed along the left side of the crown of the hat, centered horizontally from front to back, and centered vertically on the hatband.

The hatband will be worn clean and free from excessive wear, color fading, tears, or holes and maintained to uphold professional uniform standards described in MPP section 3-03/040.05, Maintaining Uniforms and Safety Equipment. Supervisors are responsible for ensuring the hatband and pin are worn appropriately.

The western-style hatband with a hat pin is available for purchase at the employee's own expense. Personnel may contact the Department's uniform and equipment coordinator for a list of approved vendors.

Employees are not required to wear the western-style hatband with a hat pin as part of their uniform. If the Department requires the western-style hatband with a hat pin for an assignment:

- The Department and/or specific unit will purchase the item for their Department personnel; and
- If the employee requires a replacement western-style hat, it shall be at the employee's own expense, unless the Department and/or unit requires the western-style hat to be worn.