

2022 Informational Bulletins

- **2022-01 Custody Division Narcan Tracking System**

Los Angeles County Sheriff's Department

INFORMATIONAL BULLETIN

Custody Operations



Custody Support Services

Bulletin #2022-01

CUSTODY DIVISION NARCAN TRACKING SYSTEM (CDNATS)

INTRODUCTION

The purpose of this informational bulletin is to familiarize custody personnel with the Division wide introduction of the online Custody Division NARCAN Tracking System (CDNATS), to document NARCAN deployments that occur within custody facilities.

PROCEDURES

Beginning January 2, 2022, post-incident reporting for all deployment and administrations of Naloxone Nasal Spray (NARCAN) will be completed electronically. Procedures concerning post-incident reporting of NARCAN in custody facilities are delineated in Custody Division Manual (CDM) section 5-03/060.00, "Nasal Spray Administration for Suspected Overdoses." With the implementation of CDNATS, Custody personnel will cease to utilize the Los Angeles County Sheriff's Department Custody NARCAN (Naloxone) Use Report SH-J-630) paper form.

When NARCAN is deployed and administered, custody personnel are responsible for completing the Custody NARCAN Use Report electronic form via CDNATS, which can be accessed through the Los Angeles County intranet website. The form can be accessed under the "Web Applications" tab or through the following address: [REDACTED TEXT]

After personnel complete the form, it will be assigned to and reviewed by the respective floor sergeant. The sergeant will then electronically submit the form to the on-duty watch commander for final approval. During the review and approval process, an email will be generated to notify the reviewer (sergeant) and approver (watch commander) they have a pending report for review.

Differing from the outgoing SH-J-630 paper form, the electronic form now includes fields to document administration of NARCAN by custody personnel, Correctional Health Services (CHS) personnel, and inmate on inmate administration.

In order to maintain accurate tracking, all reporting shall be completed by the end of each shift.

Any questions concerning this bulletin can be directed to the ADA Compliance Team, at [REDACTED TEXT].

Below is an illustration on how to access CDNATS.

The screenshot shows the Los Angeles County Sheriff's Department Intranet. The top navigation bar includes links for Home, Administrative, Employee Services, Library, Organizational, and Web Applications. A red box labeled '1' highlights the 'Web Applications' link. On the left sidebar, a red box labeled '2' highlights the 'CUSTODY APPLICATIONS' link. The main content area displays a list of 'Custody Applications', with a red box labeled '3' highlighting the 'Custody Division NARCAN Tracking System (CDNATS)' link.

• 2022-03 Housing Multiple Arrestees in Station Jail Cells

Los Angeles County Sheriff's Department INFORMATIONAL BULLETIN Custody Operations



Custody Support Services Bureau

Bulletin #2022-03

HOUSING MULTIPLE ARRESTEES IN STATION JAIL CELLS

INTRODUCTION

The purpose of this informational bulletin is to encourage the practice of housing multiple arrestees together in station jails, when appropriate and feasible within the governing policies of the Station Jail Manual (SJM).

PROCEDURES

Due to the recentness of their arrests, arrestees held in station jails are often at a higher risk for medical emergencies or self-harm. In order to reduce those risks, station jail personnel are encouraged to house multiple arrestees together in cells when applicable under the housing and classification procedures delineated in SJM sections 6-04/010.00 through 6-04/060.00.

While the practice of housing multiple inmates together is encouraged, this bulletin is in no way intended to supersede the housing and classification policies referenced above. The practice of housing multiple arrestees together shall be done in the safest possible manner, while adhering to applicable policies.

Any questions concerning this bulletin can be directed to the Custody Support Services Bureau, [REDACTED TEXT].

• 2022-04 Security of Inmates During Transportation

Los Angeles County Sheriff's Department INFORMATIONAL BULLETIN Custody Operations



Custody Support Services

SECURITY OF INMATES DURING TRANSPORTATION

INTRODUCTION

The purpose of this informational bulletin is to familiarize personnel with procedures and considerations related to the security of inmates during transportation to County or private hospitals, between County facilities, or other locations.

PROCEDURES

Custody personnel shall provide security when transporting inmates to County or private hospitals, between County facilities, or to other locations outside Custody Services Division facilities. The security of the inmate and safety of personnel shall be considered in determining the most appropriate restraint method of securing the inmate being transported.

Searches of inmates who are being transported to another facility shall be conducted prior to the transport, if feasible. [REDACTED TEXT] shall be assigned as security for inmate transportations and at least [REDACTED TEXT] shall be present with the inmate at all times. At no time during the inmate transportation shall one deputy distance themselves from the other to the degree that they would be unable to immediately respond to the deputy remaining with the inmate and render assistance if needed.

The inmate should be placed in the best possible position during transportation to maintain observation (e.g., rear passenger's side of vehicle during a [REDACTED TEXT] transportation or rear driver's side during a [REDACTED TEXT] transportation). During the transportation of an inmate in an ambulance, custody personnel should place themselves in the best possible position to maintain the security of the inmate without interfering with medical treatment (e.g., between the inmate and exit door of the ambulance, if possible).

All deputy personnel assigned to transportation security shall be equipped with the following prior to leaving the facility:

- full gun belt, including all required safety equipment;
- duty weapon;
- leg restraint chains (if available);
- two fully charged radio batteries; and
- personnel should confirm all required equipment is operational.

When a female inmate is being transported, the following shall also apply:

- [REDACTED TEXT] (with at least [REDACTED TEXT]) shall transport the female inmate;
- in exigent circumstances, and if no female deputies are available to transport the inmate, [REDACTED TEXT] may transport the female with the approval of the watch commander;
- transporting deputies shall advise their facility control and the Sheriff's Communication Center via radio of their starting and ending location, starting and ending mileage, and their destination.

Refer to Custody Division Manual (CDM) section 5-03/100.00, "Inmate Detention at Hospitals" for further information.

RESTRAINTS DURING TRANSPORTATION

Appropriate restraint methods for inmates being transported shall be in compliance with the Manual of Policy and Procedures (MPP) section 3-01/110.23, "Handcuffing Prisoners," MPP section 5-09/000.10, "Persons in Custody," and CDM section 7-03/000.00, "General Principles of Security Restraints and Handcuffing Inmates."

All inmates who are being transported shall be handcuffed. Handcuffs may be placed on the prisoner with their hands in front of their body to allow placement on a stretcher, gurney, or wheelchair. Personnel should consider the need to handcuff the inmate to the gurney or stretcher. Leg restraint chains should also be considered during transportation.

Handcuffs may be considered unnecessary if the use of handcuffs are not possible due to the inmate's injuries or physical condition, or if the handcuffs interfere with medical treatment.

Refer to CDM section 7-02/010.00, "Pregnant Inmates" for procedures related to restraining pregnant inmates.

ESCAPE ATTEMPTS

In the event an inmate attempts to escape during transportation, deputies shall take immediate action to recapture the inmate. All Departmental policies and procedures governing foot pursuits and the use of force, including the use of deadly force, shall apply. Deputies shall ensure an emergency broadcast is initiated and that their facility is notified by the Sheriff's Communication Center (SCC). The facility watch commander shall contact the nearest Sheriff's station to have a supervisor respond to the location immediately and ensure a facility supervisor responds to the location.

If the inmate is able to successfully escape from the custody of the assigned deputies, the deputies shall immediately make contact with the first arriving agency police officer, supervisor, or Sheriff's Department responding personnel and provide them with the inmate's information packet, if applicable (required for hospital transports).

The overall responsibility for apprehending the escaped inmate shall be with the local law enforcement agency. Department personnel and/or the sergeant at the scene within another jurisdiction shall establish a Department command post with the jurisdiction incident commander and assist the field units as directed by the incident commander. All Departmental escape notifications and procedures shall apply.

Any questions concerning this bulletin can be directed to the Custody Support Services Bureau, at [REDACTED TEXT].

- **2022-05 Documenting the Use of the WRAP Restraint in CARTS**

Los Angeles County Sheriff's Department

INFORMATIONAL BULLETIN

Custody Operations

Custody Support Services

**DOCUMENTING THE USE OF THE WRAP RESTRAINT IN THE CUSTODY AUTOMATED
REPORTING AND TRACKING SYSTEM (CARTS)**

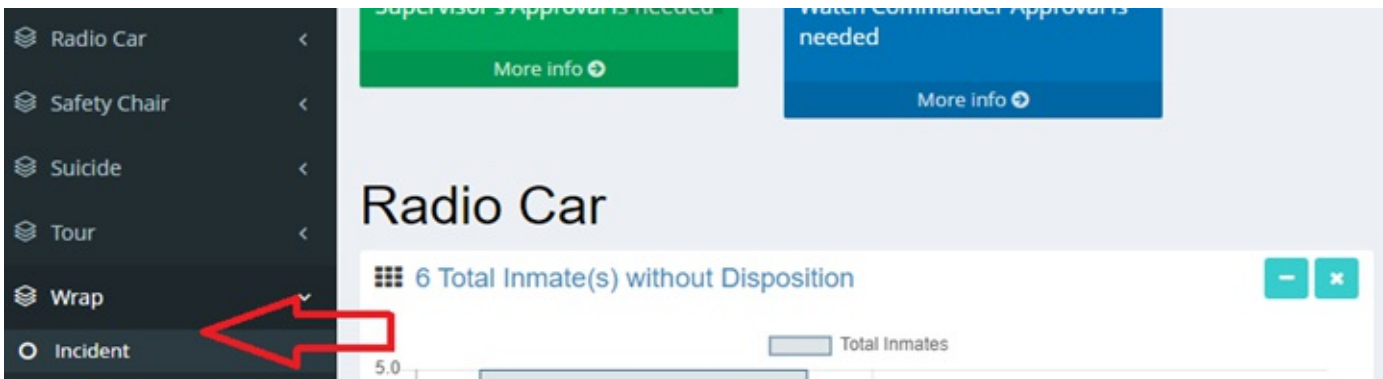
INTRODUCTION

The purpose of this informational bulletin is to familiarize Custody Services Division sergeants with mandatory reporting and documentation procedures delineated in Custody Operations Directive 22-003, “WRAP Restraint” and the appropriate completion of the WRAP incident tracker in the Custody Automated Reporting and Tracking System (CARTS).

PROCEDURES

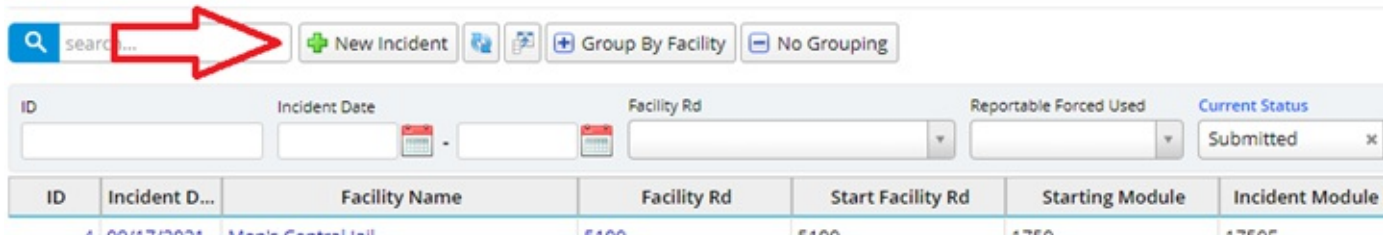
Upon the completion of an incident involving the WRAP restraint or WRAP CART, the sergeant supervising the WRAP incident shall enter the information completed on the WRAP Restraint Security Check Log ([SH-J-480](#)) into CARTS. The CARTS entry shall be completed by the sergeant prior to the end of their shift.

CARTS can be accessed through the Department intranet page under the “[Custody Information Portal](#).” Once in CARTS, select “WRAP” and “Incident” on the left side of the page.



After selecting “Incident,” the sergeant will select “New Incident” to document the use of the WRAP or WRAP CART.

Facility Wrap Device Tracker



The information added to the CARTS WRAP incident tracker will be obtained from the completed WRAP Restraint Security Check Log ([SH-J-480](#)). The sergeant shall confirm the accuracy of the information provided in the WRAP Restraint Security Check Log ([SH-J-480](#)), add the content to CARTS, and approve the entry under the “Reviewed By” section in the WRAP incident tracker.

Any questions concerning this bulletin can be directed to Custody Compliance and Sustainability Bureau, at (213) 893-6755.

