

## 6-12 Managing Majors Crews

**NARCOTICS BUREAU**

**DETECTIVE DIVISION**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**

Bureau Order Number: **6-12**

Subject: **MANAGING MAJORS CREWS**

Effective Date:	03/15/2009	Last Date Revised:	10/15/2019
Last Date Reviewed:	04/01/2021	Next Review Date:	04/01/2022

### **POLICY:**

The following procedures shall be followed by Sergeants and Lieutenants assigned to supervise and/or manage crews involved in the investigation of major cases. The procedures provide specific guidance to those responsible for the supervision or management of personnel whose primary role is to investigate major violators and those involved in upper level narcotics trafficking.

### **PERSONNEL MANAGEMENT**

Crew supervisors will prepare a weekly summary of activities and time sheets that will detail time and resources expended on crew investigations, individual investigator training, court appearances, and time off during the prior week. The weekly summary and time sheets will be delivered to the Zone Lieutenant on the first working day of the week (normally Monday).

All requests for time off will be submitted in advance for approval and given to the Zone Lieutenant prior to the date to be taken off.

Crew supervisors shall confer with their Zone Lieutenant daily and provide a summary of their crew's mission for the day, including frequency and area of the investigation

Crew Sergeants shall inspect their crew's vehicles monthly. Vehicles shall be properly maintained and cleaned, inside and out. Crew Sergeants shall monitor Deputies' mileage on county vehicles to ensure usage is within the norm for his/her crew.

Crew Sergeants shall *monitor* their crew's phone *usage* to ensure appropriate phone usage. Personal usage may be required to be paid for by the employee. Phone usage deemed inappropriate may result in the forfeiture of the county phone.

A Lieutenant will be assigned to oversee the activities of the Major Violator Crews. The Lieutenant will be actively involved in the investigation of cases involving major violators and shall ensure that the following guidelines are adhered to:

-All cases generated outside the Narcotics Bureau, i.e., DEA, CUSTOMS, HIDTA, IRS, shall be assigned through or with the approval of a Majors Lieutenant.

-In County Search Warrants: The Lieutenant shall be notified of each search warrant to be served by any Majors Crew under his/her supervision. He/She shall then assess each warrant location and determine whether or not it is necessary to respond.

-Out of County Search Warrants: A Narcotic Bureau Lieutenant shall be present at all out of county search warrants.

-Although "door knocks" are an approved option and at times a very viable method of making contact, Search warrants should be considered in cases where there is sufficient probable cause to support the warrant.

-Surveillance logs shall be maintained on each case and will reflect the activities of the surveillance target. These logs shall be retained in the case officer's 441 file.

-The Majors Lieutenant shall review all arrest reports after the Crew Sergeant's review and approval and ensure that all policies regarding Case Management and evidence handling are properly adhered to.

-The Majors Lieutenant shall routinely brief the Bureau Commander regarding the status of significant active major cases and the outcome of major violator investigations, to include case filings, D.A. rejections, and significant seizures.

## **ORIGINAL SIGNED**

LOY L. MCBRIDE, CAPTAIN

NARCOTICS BUREAU

---