2-3 Vehicle Mileage & Condition Report and Maintenance Schedule

NARCOTICS BUREAU

DETECTIVE DIVISION

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

Bureau Order Number: 2-3

Subject: VEHICLE MILEAGE & CONDITION REPORT, SERVICE

AND MAINTENANCE SCHEDULE

Effective Date:	07/01/2008	Last Date Revised:	10/15/2019
Last Date Reviewed:	04/01/2021	Next Review Date:	04/01/2022

POLICY

Printed: 11/25/2024 (WEB)

A Vehicle Mileage/Condition Report will be prepared by those personnel/units with vehicles assigned to them, and submitted to the fleet maintenance coordinator by the due date.

The fleet coordinator will send a Service Schedule form or email to those personnel/units with vehicles assigned to them. The scheduled services and additional maintenance items denoted on this form/email should be handled when due, and the repair order forwarded to the fleet coordinator.

A copy of Vehicle Mileage/Condition Report and repair order is attached.

Narcotics Bureau Unit Orders: 2-3 Vehicle Mileage & Condition Report and Maintenance Schedule

ORIGINAL SIGNED_		
LOY L. MCBRIDE, CAPTAIN		
NARCOTICS BUREAU		

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