

## 1-24 Use of Communications Equipment Within a Correctional Facility

**NARCOTICS BUREAU**

**DETECTIVE DIVISION**

**LOS ANGELES COUNTY SHERIFF DEPARTMENT**

Bureau Order Number: **1-24**

Subject: **USE OF COMMUNICATIONS EQUIPMENT WITHIN A CORRECTIONAL  
FACILITY**

Effective Date:	09/01/2011	Last Date Revised:	10/15/2019
Last Date Reviewed:	04/01/2021	Next Review Date:	04/01/2022

### **I. CONCEPT**

#### **A. Purpose**

The purpose of this order is to establish policy and procedure regarding the possession of a wireless communications device within a correctional facility.

#### **B. Scope of Policy**

This order applies to all Narcotics Bureau personnel.

### **C. Accountability**

Per 4575 (a) P.C., any person in a local correctional facility who possesses a wireless communication device, including, but not limited to, a cellular telephone, pager, or wireless Internet device, who is not authorized to possess that item, is guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars (\$1,000).

A correctional facility is defined as any secured facility, station jail or court lock-up. Sergeants and Lieutenants are responsible for ensuring that their subordinates are aware of and comply with this order.

### **II. POLICY**

Per Custody Division Manual 3-01/090.05, only unit commanders and above are authorized to bring a Department issued wireless device into a secured area of a Custody Services Division Facility. Narcotics Bureau personnel below the rank of unit commander may request to bring a Department issued wireless device into a secured area of a Custody Services Division facility with the approval of the concerned Custody Services Division Chief. The request shall be submitted via Chief's Memorandum, justifying the need for possession of the wireless device and the effective dates. If approved, the original shall be kept on file at the concerned Chief's office. This also applies to any undercover operation within a correctional facility. A wireless communications device is defined as, but not limited to, a cellular telephone, voice over internet protocol (VOIP) phone, or wireless Internet device.

### **ORIGINAL SIGNED**

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LOY L. MCBRIDE, CAPTAIN

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