

## 6-11 NOTIFICATION TO OTHER AGENCIES



### HOMICIDE BUREAU DETECTIVE DIVISION BUREAU ORDERS

**Bureau Order Number: 6-11**

**Subject: NOTIFICATIONS TO OTHER AGENCIES**

Effective Date:	09/01/1995	Last Date Revised:	
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The importance of an accepted protocol for inter-agency notifications has become more important due to the proliferation of Task Forces and Teams involved in cross-jurisdictional investigations.

### NOTIFICATIONS

Prior to a planned event, you shall notify the agency of the proposed event in a timely manner. Notification will normally be to the agency's Watch Commander. Such notification should include:

- The time and location of the planned event and the names of the involved persons, if applicable.
- The nature of the planned event, i.e., search warrant, stationary surveillance, etc.
- An assessment of the potential problems.
- What assistance, if any, is or may be requested of the agency.

Once received, the agency is responsible for:

- Maintaining the confidentiality of the information.
- Any intra-departmental notifications which they deem appropriate.
- Providing reasonable assistance, if requested.

At the conclusion of the event, you shall make an exit notification to advise of the event's termination. If possible, this notification should be to the same individuals or their relief. Should the event result in a noteworthy incident (i.e., arrest of a notable person), this information shall likewise be conveyed to the agency. Press notifications, if appropriate, should be handled by our agency or jointly.

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