

## 3-3 DISTRICT ATTORNEY MAINTAINED FUNDS



### HOMICIDE BUREAU DETECTIVE DIVISION BUREAU ORDERS

**Bureau Order Number: 3-3**

**Subject: DISTRICT ATTORNEY MAINTAINED FUNDS**

Effective Date:	09/01/1995	Last Date Revised:	03/10/2021
Last Date Reviewed:	03/10/2021	Next Review Date:	03/10/2022

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#### I. EXTRADITION FUND

Travel in furtherance of extraditions of defendants is handled by the District Attorney through Major Crimes Bureau (MCB) – Metro Detail, Detective Division. That unit is responsible for performing all extraditions. Should Homicide Bureau investigators be assigned an extradition, it must be for a Homicide Bureau case. Employees assigned to extradition cases become state agents and must complete the mandated training prior to engaging in any extradition. All expenses in connection with extradition assignments are claimed through the District Attorney's Extradition Office and will be facilitated by the extradition unit of MCB.

At the time of assignment, the employee will be advised of all allowable expenses. Upon completion of such a trip, the employee shall submit to the District Attorney's Extradition Office a detailed expense account and all necessary receipts, in order to obtain reimbursement.

#### II. CALIFORNIA WITNESS RELOCATION AND ASSISTANCE PROGRAM (CALWRAP)

This fund is maintained and controlled solely by the District Attorney's Office. When the assigned investigator or Deputy District Attorney has a witness who is in need of special protection, assistance or relocation, the Bureau investigator is responsible for completing the CALWRAP application and submitting it to the District Attorney's Office. The application and tracking of issued funds shall be completed in collaboration with the Homicide Bureau Operations Office. Timely closure and reimbursement for the received funds is the sole responsibility of the Homicide Bureau investigator making the application.