3-04/040.30 - Audit and Accountability Bureau Responsibilities

The Audit and Accountability Bureau shall, at the direction of the Sheriff or his designee:

- Conduct Law Enforcement Performance Audits;
- Develop an annual audit plan;
- Be guided by Generally Accepted Government Auditing Standards;
- Conduct non-audit functions, examinations, reviews, agreed upon procedures, and special projects;
- Serve as a resource to other Department units in conducting audits;
- Review established systems, policies, and procedures to evaluate compliance with laws and regulations;
- Evaluate plans and actions taken to correct reported issues and concerns;
- Convene Shooting Analysis Committee meetings and assess employee involved shootings and critical incidents when called upon by policy and/or the Critical Incident Review Panel;
- Serve as the liaison to the Office of the Inspector General and Civilian Oversight Commission regarding requests for Department records;
- Serve as the liaison to oversight agencies regarding requests for either one time or ongoing access to any Department maintained electronic data processing and/or records management systems; and
- Maintain a copy of all documents/records provided to oversight agencies along with a tracker for such requests, dispositions, and related information.