

3-14/090.05 Mandatory Inspection of Automated External Defibrillators (AED)

In order to ensure medical emergency preparedness, unit commanders shall develop, implement, and maintain unit orders describing the frequency of, and procedures for once daily readiness checks and periodic physical inspections of the automated external defibrillators (AED) deployed within their respective facilities. Due to the varying models of AEDs deployed throughout Custody Services Division, the periodic physical inspections shall be conducted at time intervals recommended by each model's manufacturer (i.e., daily, weekly, monthly, yearly). The once daily readiness checks and periodic inspections shall be documented in the electronic Uniform Daily Activity Log (e-UDAL) for the area in which the AED is stored. If the area in which the AED is stored does not typically require use of the e-UDAL, the unit order(s) shall delineate which entity/area within their respective facility shall be responsible for the AED daily readiness check/period inspection and respective e-UDAL entry.

Additionally, unit commanders shall ensure the required unit orders establish procedures for requesting replacement or repairs of deployed AEDs.

The Custody Support Services Bureau (CSSB) Inspections Team shall audit random samples of each facility's e-UDAL entries during the annual pre-command and command inspections, in order to ensure compliance with this policy.
