

## **5-50-100 Control Booth Security**

### **PURPOSE OF ORDER:**

To set forth policy regarding control booths to ensure the security of the facility is not compromised.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to and/or working in any capacity at Twin Towers Correctional Facility.

### **ORDER:**

In order to ensure the security of the facility, all personnel working a control booth at TTCF, e.g., module control booth, Facility Control, Tower II Control, CTC Control, CTC Entry Control, Kitchen control booth, Transfer Center control booth, shall remain at their assigned post unless one of the following occurs:

- They are properly relieved,
- An emergency (must be able to justify to the watch commander),
- At the direction of the watch commander.

Facility Control and Tower II Control shall have a minimum of two personnel working at any given time.

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