

## **6-10/310.00 Manner of Service**

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### **• 6-10/310.10 Designated Public Employee Witness**

A designated public employee may be served personally or by leaving two copies of the subpoena with the employee's immediate superior or an agent designated to accept service. Designated public employees include (GC 68097.1):

Building inspector  
California Highway Patrol peace officer  
City police officer  
Department of Justice peace officer or analyst  
District attorney inspector  
Firefighter  
Marshal, deputy marshal  
Probation officer  
Sheriff, deputy sheriff  
State Fire Marshal peace officer

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### **• 6-10/310.20 CHP Witness**

If the subpoena is for a CHP peace officer who resides within this state, the subpoena may be personally served on the officer or the officer's immediate superior or by delivering, during usual office hours and at least five days prior to the hearing, to the person in charge of the CHP office where the officer's report was filed. (GC 68097.3)

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### **• 6-10/310.30 Other Witness**

A subpoena must be served personally on the witness, except for designated public employees. (CCP 1987(a))

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### **• 6-10/310.40 Department of Motor Vehicles (DMV) Records**

All civil process in actions brought against the director and the Department of Motor Vehicles and all subpoenas for the production of department records shall be served upon the director or his appointed representatives at the department's headquarters. (VEH 24.5)

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