6-07/810.20 Affidavit of Service

When a court clerk is authorized to take the affidavit, it may be sworn to before a clerk of any court of record, i.e., superior court or municipal court. (Exceptions: Alabama and Missouri)

If an affidavit of service is furnished by the forwarding attorney, use that form. If no proof of service form is received from the attorney use the MAPAS generated form, Affidavit of Service of Process for Out-of-State Court. Modify the Sheriff's form when requested by the attorney or when a change is evident from an inspection of the papers to be served. For example, the process may be called Citation and Petition instead of Summons and Complaint.