

5-09-200 Temperature Screening

PURPOSE OF ORDER:

The purpose of this order is to establish procedures for the screening of all employees, contractors, and visitors' body temperature before entering the Twin Towers Correctional Facility (TTCF).

SCOPE OF ORDER:

This order shall apply to anyone entering the TTCF building.

ORDER:

Anyone entering the TTCF building is subject to a mandatory temperature check.

Temperature Testing Procedure

The screening of employees, contractors, and visitors' body temperatures is to prevent the entry of those people with elevated temperatures, who are unaware they may be ill, and to avoid the spread of potential communicable diseases within the facility. The screening shall be conducted daily at the entry of the TTCF building.

Testing shall be done using the COHU HD Costar infrared camera and/or non-contact infrared thermometer. Social distancing and face covering requirements must be strictly enforced by the entry security officer or the deputy monitoring the infrared camera. A minimum distance of (6) six feet must be maintained at all times.

If the scanner's reading result is within the normal range of body temperature (equal to or less than 100.3°F [37.9°C]) then it is considered safe to allow access in to the TTCF. If a person's temperature is equal to or in excess of 100.4°F (38°C), the entry security officer or deputy shall follow the high temperature procedure below and retest the person. The person will not be allowed to enter the TTCF building until a safe body temperature has been recorded.

Re-testing Procedure

- If the infrared camera temperature reading is equal to or greater than 100.4°F (38°C) the person shall be subject to a retest after a period of 30 minutes.
- Should the retest with the infrared camera temperature reading after 30 minutes be equal to or greater than 100.4°F (38°C), a handheld non-contact infrared thermometer shall be used to verify the reading.
- If the person's temperature is still reading equal to or greater than 100.4°F (38°C) with the handheld non-contact infrared thermometer, the person will not be allowed to enter the TTCF.

High Temperature Reading Procedure

Following the re-testing procedures, the entry security officer or deputy shall discreetly instruct the person with an elevated temperature or flu-like symptoms to contact their supervisor. Anyone with a high temperature reading or displaying flu-like symptoms is encouraged to contact their healthcare provider for treatment and

follow all directions from their healthcare provider. Department employees who are not permitted to enter or remain in the facility shall be allowed paid administrative leave time while the unit conducts further inquiry into whether or not the matter is work related, whether or not an employee will be referred to the Department's employee testing program, and how long any healthcare recommended quarantine period might be. The concerned supervisor shall make notification to the unit commander or designee, and the Custody Emergency Operation Center (CEOC) immediately via phone or email. In addition, the concerned bureau (e.g. Inmate Services Bureau [ISB], Facility Services Bureau [FSB], etc.) shall be notified of any contractor, vendor, or volunteer whose temperature is measured at or above 100.4°F and/or who displayed flu-like symptoms.
