

## **6-05/300.00 Advanced Fee Deposit**

The levying officer is required by statute to collect fees in advance prior to performing any services. Whenever drayage and/or storage of a large amount of property is required, a written estimate of the costs should be obtained prior to performing any levy to insure that a sufficient amount of money is on deposit to cover such costs. The plaintiff's attorney should be informed of the estimate prior to the levy. (GC 6100, CCP 488.050 CCP 685.100)

If the advanced fee provided is in the form of a check, please refer to section 6-05/500.00. Pursuant to GC 6157 (c), The Sheriff's Instructions requesting the service of process shall not be attempted until such time the check is actually paid (clears the bank).