

## 021 - Los Angeles County Foreign National Arrest Advisement Form

### **PURPOSE OF ORDER:**

The purpose of this order is to establish the procedures for completing the Los Angeles County (LAC) Foreign National Arrest Advisement Form (approval pending), and ensuring its distribution to the Sheriff's Information Bureau (SIB) – International Liaison Unit (ILU).

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to Population Management Bureau's (PMB) Classification Unit.

### **ORDER:**

Personnel assigned to the PMB Classification Unit shall ensure all foreign nationals who are directly booked at the Inmate Reception Center (IRC) have the LAC Foreign National Arrest Advisement Form completed during the booking process. PMB personnel shall fax the form to the SIB-ILU as directed by Custody Division Manual section 6-03/010.00, "Booking and Property Record Form (SH-J-293)" and Manual of Policies and Procedures section, "4-04/035.00 Alien/Foreign National".

The LAC Foreign National Arrest Advisement Form is available in the following languages: English, Arabic, Cambodian, Chinese, Creole, Farsi, French, German, Greek, Hindi, Italian, Japanese, Korean, Lao, Polish, Portuguese, Romanian, Russian, Spanish, Tagalog, Thai and Vietnamese. Pending the addition of the LAC Foreign National Arrest Advisement Form to the Department's electronic documents library (e-Forms), PMB personnel shall contact the SIB-ILU if a copy of the form is needed. If the form is needed in a language not listed, contact the SIB-ILU for assistance.

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