Station Order 40/30.00 Jail Emergencies and Supervisory Notification Procedures

PURPOSE OF THE ORDER:

The purpose of this order is to establish procedures for the use of the station jail's emergency activation systems during a jail emergency. This order shall also set forth the notification process, specifically supervisory notification procedures, during a jail emergency.

SCOPE OF ORDER:

This order shall apply to all personnel assigned to the station jail.

ORDER:

In the event of a jail emergency, it is imperative resources are summoned as soon as possible. Just as important is the need to notify a supervisor of the incident, as the supervisor shall ensure all necessary actions are being taken and shall be present to manage the incident.

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Jail emergencies shall include, but are not limited to:

- Use of force
- Inmate Deaths
- Attempt Suicides
- Unconscious or Non-Responsive Inmates
- Inmate Assaults

Seven alarm panels are located throughout the jail as a means to notify other station personnel their immediate assistance is required. Each panel has an alarm button that sends a warning alert to station desk personnel. In the event of a jail emergency described above, station jail personnel shall utilize this system as a primary means of notification ***unless*** other expedient means exist at the time the emergency is discovered.

Once the emergency alert system is activated and with due regard for officer and scene safety, station jail personnel shall immediately make proper verbal notification to the watch sergeant or above.