Station Order 20/03.00 LOCKER ROOMS

ORDER:

1. Personal lockers shall be kept locked at all times.

2. No personal gear will be left outside the locker with the exception~of one pair of boots or shoes which must be kept on top of the locker.

3. No pin-up photos, stickers, etc., shall be placed on the outside of any locker or on the walls.

4. No changes in locker assignments will be made without authorization. A list of locker assignments and master keys shall be maintained in the Watch Sergeant's Office.

5. Employees are urged to use trash cans to discard broken shoelaces, broken clothes hangers, paper cups, etc. Coat hangers left dangling from light fixtures or pipes will be discarded by trusties.

6. Shoes to be shined shall be placed in the area specified for the shoe-shine trusty.