

## 5-15-025 Videotaped Depositions

### **PURPOSE OF ORDER:**

To set forth the policies regarding videotaped depositions of inmates in the Century Regional Detention Facility.

### **SCOPE OF ORDER:**

This order shall apply to all personnel assigned to and/or working in any capacity at Century Regional Detention Facility.

### **ORDER:**

When an attorney requests a videotaped deposition of an inmate housed in the Century Regional Detention Facility (CRDF), the following guidelines shall be given prior to approval of the request:

- i. The attorney must submit a written request to the CRDF Legal Unit a minimum of ten (10) working days prior to the date of the intended deposition. The request shall include the inmate's name, booking number, housing location, date and time of the deposition, and the name and title of all participants.
- i. The written request must be mailed to CRDF or delivered to the Legal Unit, Monday through Friday. The Visiting Bonus Deputy will forward the notice to the CRDF Legal Unit without delay.
- i. The attorney requesting the videotaped deposition will be required to obtain a court order for the deposition. The original court order must be delivered to the CRDF Legal Unit at least two days prior to the scheduled videotaping. The attorney must supply battery operated equipment, and a qualified operator. All equipment to be used at the deposition shall be thoroughly searched prior to its admission to the facility, and prior to its leaving the facility.

The only area which is authorized for videotaped depositions is the interview room in the Booking Area.

Attorneys involved in the videotaping must first check in with the Visiting Bonus Deputy. A visiting pass must be taken for everyone involved in the deposition prior to being escorted to the face-to-face interview room in the booking area.

The inmate is not allowed to bring any personal property into the interview room, nor shall the inmate be allowed to receive any property from the attorney interviewer. The inmate may only possess those items which are necessary for the preparation of their case. Any violation of this provision shall cause the deposition to be terminated and the attorney to be escorted from the facility.

[REDACTED TEXT]Deputies and custody assistants conducting searches shall take all reasonable measures to protect the inmate from undue distress or embarrassment. All strip and visual body cavity searches shall be conducted by deputies or officers of the same sex as the inmate being searched. Every effort shall be made to conduct these searches in an area of privacy so that the inmate cannot be observed by persons not participating in the search.

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At no time shall any portion of the room where the videotaping is being done be obscured from the view of the Booking Senior Deputy. Booking area personnel shall ensure that the inmate is the sole subject of the videotaping. No videotaping of the interior of the facility shall be allowed.

If the jail administrators elect not to allow the videotaped deposition, the attorney(s) may seek a removal order in order to depose the inmate outside of the facility.

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